

**Language Academy of Sacramento/Academia de Idiomas de Sacramento**  
 A Two-Way Spanish Immersion Public Charter School/Una Escuela Pública de Inmersión Dual en Español  
 2850 49<sup>th</sup> Street, Sacramento, CA 95817

Agenda/Agenda

**BOARD MEETING/REUNIÓN DE LA MESA DIRECTIVA**

Friday, March 22, 2019/viernes, 22 de marzo del 2019

**5:30pm in ROOM 9/5:30PM en el salón 9**

**I. PRELIMINARY/PRELIMINARIO**

**A. CALL TO ORDER/Convocatoria**

Meeting was called to order by/La junta fue convocada por \_\_\_\_\_ at \_\_\_\_:\_\_\_\_ p.m.

**B. ROLL CALL/Asistencia**

	<b>Name/Nombre</b>	<b>Role/Miembro</b>	<b>Present/ Presente</b>	<b>Absent/ Ausente</b>
1.	Lourdes Gómez	Parent/Madre (18-19)		
2.	Kathy Petree	Parent/Madre (17-20)		
3.	Jennifer Bacsafrá	Parent/Madre (16-19) Secretary/Secretaria		
4.	Gemma Jáuregui	Teacher/Maestra (18-21)		
5.	Adriana Yáñez-Gutiérrez	Staff/Personal (17-20)		
6.	Perla Campos	Teacher/Maestra (16-19)		
7.	Nadeen Ruíz	Community Member/Miembro Comunitario (18-21)		
8.	Araceli Campa	Community Member/Miembro Comunitario (17-20) Treasurer/Tesorero		
9.	Erandi Zamora	Community Member/Miembro Comunitario (16-19) Vice President/Vice Presidente		
10.	Student Representative	Student Council President/Presidente del Concilio Estudiantil		
11.	Eduardo de León	Academic Director/Director Académico		
12.	Teejay Bersola	Academic Accountability Specialist/Especialista de Responsabilidad Académica		
13.	Judy Morales	Business and Operations Officer/Oficial de Negocios y Operaciones		

**C. APPROVAL OF AGENDA/Aprobación de la Agenda**

**D. APPROVAL OF BOARD MEETING MINUTES/Aprobación de las Minutas de la Mesa Directiva**

a. February 22, 2019 minutes/minutas de 22 de febrero del 2019

**E. MISSION/Misión**

The LAS mission is to create a learning environment where students: 1) **Utilize bilingualism and biliteracy (Spanish and English) to achieve academic excellence and apply skills** in real-world situations and diverse settings. (BILITERACY); 2) Develop and exhibit positive self-esteem, pride, confidence, and respect for themselves and others. (CONFIDENCE AND LIFE SKILLS); and, 3) Demonstrate leadership skills in order to build bridges between communities and apply critical thinking skills to solve problems, promote social justice, and create change in society. (LEADERSHIP AND CRITICAL THINKING)

*La misión de LAS es crear un ambiente de aprendizaje donde los estudiantes: 1) **Utilicen el bilingüismo y la alfabetización bilingüe (español e inglés) para alcanzar la excelencia académica y aplicar destrezas** en situaciones del mundo real y en entornos diversos. (ALFABETIZACIÓN BILINGÜE); 2) **Desarrollar y mostrar una autoestima positiva, orgullo, confianza y respeto por sí mismos y por los demás.** (CONFIANZA Y DESTREZAS DE LA VIDA); y, 3) **Demostrar destrezas de liderazgo para construir puentes entre las comunidades y aplicar destrezas de pensamiento crítico para resolver problemas, promover la justicia social y crear un cambio en la sociedad.** (LIDERAZGO Y PENSAMIENTO CRÍTICO)*

**II. COMMUNICATIONS NORMS/NORMAS DE COMUNICACION**

A. ORAL COMMUNICATIONS/Comunicaciones Verbales: Non-agenda items: no individual presentation shall be for more than three (3) minutes and **the total time for this purpose shall not exceed fifteen (15) minutes**. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. /*Temas no presentados en la agenda: Ningún individuo presentará por más de tres (3) minutos y **el tiempo total para este segmento no pasará de quince (15) minutos**. Los miembros de la Mesa Directiva no contestarán preguntas y ningún voto tomará acabo. Sin embargo, los Miembros de la Mesa Directiva pueden dar instrucciones al personal presentando los temas.*

1. Public Comments (**maximum of three (3) minutes per speaker**)/*Comentarios Públicos (máximo de 3 minutos por persona)*

**III. INFORMATIONAL ITEMS/Artículos de Información:**

1. Student Council/*Concilio estudiantil* – Representative/*representante* (5 min)
2. Parent Council/Association/*Concilio y asociación de padres* – Representative/*representante* (5 min)
3. LAS Staff Mission Statement Discussion Circle Summary/*Resumen del círculo de discusión sobre la misión de LAS por parte del personal de LAS - de León* (5 min)
4. CAASPP Calendar/*Calendario de CAASPP* – Bersola (5 min)
5. Federal Program Monitoring Update/*Actualización del monitoreo de programa federal* – Bersola (10 min)

**IV. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION – ARTICULOS PROGRAMADOS PARA DISCUSIÓN Y/O ACCIÓN**

**A. LAS Charter Renewal / Renovación de la Constitución de LAS - School Leadership/Liderazgo escolar (10 min.)**

i. Public Comments (maximum of three (3) minutes per speaker)/*Comentarios Públicos (máximo de 3 minutos por persona)*

It is recommended that the Board discuss and/or approve Agenda Item IVA/*Se recomienda que la Mesa Directiva discuta y/o apruebe IVA.*

Motion:\_\_\_\_ Second:\_\_\_\_ Vote:\_\_\_\_

**B. Monthly Financials/ Financieros de enero** – EdTec/Morales (10 min)

i. Public Comments (maximum of three (3) minutes per speaker)/*Comentarios Públicos (máximo de 3 minutos por persona)*

It is recommended that the Board discuss and/or approve Agenda Item IVB/*Se recomienda que la Mesa Directiva discuta y/o apruebe IVB.*

Motion:\_\_\_\_ Second:\_\_\_\_ Vote:\_\_\_\_

**C. February Check Register/Registro de la cuenta bancaria de febrero** – School Leadership/Liderazgo escolar (5 min.)

i. Public Comments (maximum of three (3) minutes per speaker)/*Comentarios Públicos (máximo de 3 minutos por persona)*

It is recommended that the Board discuss and/or approve Agenda Item IVC/*Se recomienda que la Mesa Directiva discuta y/o apruebe IVC.*

Motion:\_\_\_\_ Second:\_\_\_\_ Vote:\_\_\_\_

**D. Bylaws/Policy 1) Governing Board Election Timeline / Estatutos/Póliza: 1) Línea cronológica para elecciones de miembros de la mesa directiva** – Zamora (15 min)

i. Public Comments (maximum of three (3) minutes per speaker)/*Comentarios Públicos (máximo de 3 minutos por persona)*

It is recommended that the Board discuss and/or approve Agenda Item IVD/*Se recomienda que la Mesa Directiva discuta y/o apruebe IVD.*

Motion:\_\_\_\_ Second:\_\_\_\_ Vote:\_\_\_\_

**V. INFORMATIONAL ITEMS - ARTICULOS DE INFORMACIÓN**

- A. Executive Director’s Evaluation Committee/Comité de la Evaluación del Director Ejecutivo – Petree, Ruíz (5 min)**
- B. Finance Committee – Preliminary Review 19-20 Budget/Comité de Finanzas – Reviso preliminar del presupuesto 19-20– Campa, Morales (5 min)**
- C. Curriculum Design Team/Comité de desarrollo de currículo – Jáuregui (5 min)**
- D. Facilities Committee/Comité de Plantel Escolar – Yañez-Gutiérrez, Morales (5 min)**

**VI. A. Closed Session – Potential Litigation/Litigios Potenciales**

<p>It is recommended that the Board discuss and/or approve Agenda Item VI/<i>Se recomienda que la Mesa Directiva discuta y/o apruebe VI</i> Time Entered: _____ Time Exited: _____</p> <p style="text-align: center;">Motion: _____ Second: _____ Vote: _____</p>
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**VII. FUTURE MEETINGS/Próxima Junta**

- 1. Friday, April 26, 2019 Regular Board Meeting/*viernes 26 de abril de 2019 Junta Regular de la Mesa*

**VIII. FUTURE AGENDA ITEMS/Temas para agendas futuras**

**IX. ADJOURNMENT/Clausura** The meeting was adjourned at \_\_\_\_:\_\_\_\_p.m./*La junta terminó a las \_\_\_\_:\_\_\_\_ p.m.*

Motion: _____	Second: _____	Vote: _____
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*In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the LAS office. En conformidad con la Acta de Americanos Incapacitados (ADA) y con el pedido formal, la escuela puede proveer servicios o la ayuda a individuos con incapacidades. Individuos que requieren servicios especiales para participar en la junta de la Mesa Directiva están invitados comunicarse con la directora para hacer arreglos.*



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 2850 49th Street, Sacramento, CA 95817

**Minutes/Minutas**  
**BOARD MEETING/REUNIÓN DE LA MESA DIRECTIVA**  
**Friday, February 22, 2019/viernes, 22 de febrero del 2019**  
**5:30pm in ROOM 9/5:30pm en el salón 9**

**I. PRELIMINARY/PRELIMINARIO**

<b>I.A &amp; B</b>	Meeting was called to order by Erandi Zamora at 5:39 PM. Roll call was taken. / <i>La reunión fue convocada por Erandi Zamora a las 5:39PM. Se tomó lista.</i>			
	<b>Name/Nombre</b>	<b>Role/Papel</b>	<b>Present/ Presente</b>	<b>Absent/ Ausente</b>
	1. Lourdes Gómez	Parent/Madre (18-19)	X	
	2. Kathy Petree	Parent/Madre (17-20) Vice President/Vice Presidente	X 6:35	
	3. Jennifer Bacsafra	Parent/Madre (16-19) Secretary/Secretaria	X	
	4. Gemma Jáuregui	Teacher/Maestra (18-21)	X	
	5. Adriana Yañez-Gutiérrez	Staff/Personal (17-20)	X	X 6:14
	6. Perla Campos	Teacher/Maestra (16-19)	X	
	7. Nadeen Ruiz	Community Member (18-21)/Miembro Comunitario (18-21)		X
	8. Aracely Campa	Community Member/Miembro Comunitario (17-20) Treasurer/Tesorero	X	
	9. Erandi Zamora	Community Member/Miembro Comunitario (16-19) President/Presidente	X	
	10. Student Representative	Student Council President/Presidente del Concilio Estudiantil	X 5:45	
	11. Eduardo de León	Academic Director/Director Académico	X	
	12. Teejay Bersola	Academic Accountability Specialist/Especialista de Responsabilidad Académica	X 5:55	
	13. Judy Morales	Business and Operations Officer/Oficer/Oficial de Negocios y Operaciones		X

<b>Agenda/Agenda</b>		<b>Action/Acción</b>
<b>I.C</b>	<b>Approval of Agenda</b> <i>Aprobación de la Agenda</i>	<p>A motion was made to approve the February 22, 2019 agenda, with the change of moving item IV.C (January Financials) to the beginning of the meeting.</p> <p><i>Se hizo una moción para aprobar la agenda del 22 de febrero de 2019, con el cambio del artículo IV.C (Finanzas de enero) al inicio de la reunión.</i></p> <p>1<sup>st</sup> Motion/1<sup>a</sup> Moción: Erandi Zamora            2<sup>nd</sup> Motion/2<sup>a</sup> Moción: Adriana Yañez-Gutiérrez            Absences/Ausencias: Kathy Petree, Nadeen Ruiz            Abstentions/Abstenciones: None            The motion passed with seven votes. / <i>La moción pasó con siete votos.</i></p>
<b>I.D</b>	<b>Approval of Board Meeting Minutes</b> <i>Aprobación de las Minutas de la Mesa Directiva</i>	<p>A motion was made to approve the January 25, 2019 minutes.</p> <p><i>Se hizo una moción para aprobar las minutas del 25 de enero de 2019.</i></p> <p>1<sup>st</sup> Motion/1<sup>a</sup> Moción: Gemma Jáuregui            2<sup>nd</sup> Motion/2<sup>a</sup> Moción: Aracely Campa            Absences/Ausencias: Kathy Petree, Nadeen Ruiz            Abstentions/Abstenciones: None            The motion passed with seven votes. / <i>La moción pasó con siete votos.</i></p>
<b>I.E</b>	<b>Mission</b> <i>Misión</i>	The LAS mission was read aloud. / <i>La misión de LAS fue leída en voz alta.</i>

**II. COMMUNICATIONS NORMS/NORMAS DE COMUNICACIÓN**

<b>II.A.</b>	<b>Public Comments</b> <i>Comentarios Públicos</i>	1) There was one public comment praising the 1-2-3 Andrés presentation for kindergarteners. Ms. Vargas, the TK teacher, was publicly thanked.
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		<p>2) There was one public comment thanking the Board for providing information regarding parent involvement opportunities at the most recent Parent Association meeting.</p> <p>3) There was one public comment regarding the completion of a successful LAS basketball season, and an announcement for the start of the LAS soccer season.</p> <p>1) <i>Hubo un comentario público que elogió la presentación de 1-2-3 Andrés para los niños de kínder. La Sra. Vargas, la maestra de TK, fue públicamente agradecida.</i></p> <p>2) <i>Hubo un comentario público que agradeció a la Mesa por proporcionar información sobre las oportunidades de participación de los padres en la reunión más reciente de la Asociación de Padres.</i></p> <p>3) <i>Hubo un comentario público sobre la finalización de una exitosa temporada de baloncesto de LAS y un anuncio para el inicio de la temporada de fútbol de LAS.</i></p>
<b>III. INFORMATIONAL ITEMS/ARTÍCULOS DE INFORMACIÓN:</b>		
<b>III.1.</b>	<b>Student Council Representative</b> <i>Representante del Concilio estudiantil</i>	The Student Council President provided a report. Student Council recently had a successful bake sale. A rally is being planned. <i>El presidente del Concilio Estudiantil proporcionó un informe. El Concilio Estudiantil recientemente tuvo una venta exitosa de postres. Se está planeando un rally.</i>
<b>III.2</b>	<b>Parent Council/Association/ ELAC Representative</b> <i>Concilio y Asociación de padres/ELAC representante</i>	Parent Council member Lorena Rosas, 3rd grade representative, provided a report. A Mixed Bag fundraiser will begin in March. Seventh grade will host a Zumbathon fundraiser on March 1 from 6-8pm; Tickets are \$8 in advance/\$10 at the door. Math night is being planned. Health and Science night will be on 3/20/19. The carnival/quinceañera is scheduled for 5/18/19. <i>Miembro del Concilio de Padres Lorena Rosas, representante de 3er grado, proporcionó un informe. Una recaudación de fondos de Mixed Bags comenzará en marzo. El séptimo grado tendrá un Zumbathon para recaudar fondos el 1 de marzo de 6-8pm; Los boletos cuestan \$8 por adelantado/\$10 a la entrada. La Noche de matemáticas está siendo planeada. La Noche de salud y ciencia será el 20/3/19. El carnaval/quinceañera está programado para el 18/05/19.</i>
<b>III.3</b>	<b>Charter School Development Center Conference Update</b> <i>Conferencia de Charter School Development Center</i>	In December 2018, various Governing board members and members of school leadership attended the Charter Schools Development Center (CSDC) Leadership Update conference. Ms. Jáuregui, Ms. Gómez, Ms. Zamora, and Ms. Yáñez-Gutiérrez shared their experiences. <i>En diciembre de 2018, varios miembros de la Mesa Directiva y miembros de liderazgo escolar asistieron a la conferencia de Charter Schools Development Center (CSDC). La Maestra Jáuregui, la Sra. Gómez, la Sra. Zamora y la Sra. Yáñez-Gutiérrez compartieron sus experiencias.</i>
<b>IV. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION</b> <b>ARTÍCULOS PROGRAMADOS PARA DISCUSIÓN Y/O ACCIÓN</b>		
<b>IV.C</b>	<b>January Financials</b> <i>Financieros de enero</i>	Brian Holmes from EdTec provided a LAS financial update. <i>Brian Holmes de EdTec proporcionó una actualización financiera de LAS.</i>
	<b>Public Comments</b> <i>Comentarios Públicos</i>	None <i>Ninguno</i>
<b>IV.A</b>	<b>LAS Charter Renewal, Additional Requirements and SCUSD Response</b> <i>Renovación de la Constitución de LAS, Requisitos adicionales y respuesta de SCUSD</i>	Mr. de Leon shared that he presented information about LAS at the SCUSD Board Meeting/charter renewal hearing on 2/7/19. Several additional LAS supporters spoke during public comments, including two parents (Xochith Laredo & Nailah Kokayi), a community board member (Nadeen Ruiz), and the student council president and vice president, (Sebastian Gutierrez & Teaghan Brostrom).

		<p>One SCUSD board member noted the large LAS attendance in the room and another complimented the LAS program.</p> <p>Mr. de Leon shared that SCUSD has responded to the new charter LAS submitted. Additional information was requested regarding specific subgroup goals, a comprehensive Health and Safety Plan, Conflict of Interest policy, means to achieve the district student racial and ethnic balance, and admission requirements.</p> <p>Mr. de Leon discussed LAS racial and ethnic balance as related to standard charter goals - in general charters are to strive to reach the same racial and ethnic balance as district schools. LAS is 94% Latino while SCUSD is overall more diverse. LAS will respond to SCUSD's request by ensuring enrollment information targets spaces that access a diverse community. Other items will be explained through policy updates and/or academic goals.</p> <p>Ms. Bersola discussed the LAS response to SCUSD regarding specific subgroup goals and how they relate to the eight state priorities.</p> <p><i>El Maestro de León compartió que presentó información sobre LAS en la reunión de la Reunión de SCUSD/Audiencia de renovación de constitución del 7/2/19. Varios simpatizantes de LAS hablaron durante comentarios públicos, incluidos dos padres (Xochith Laredo y Nailah Kokayi), un miembro comunitario de la Mesa (Nadeen Ruiz) y el presidente y vicepresidente del Concilio Estudiantil (Sebastian Gutierrez y Teaghan Brostrom). Un miembro de la Mesa de SCUSD notó la gran asistencia de LAS en la sala y otro complementó el programa de LAS.</i></p> <p><i>El Maestro de León compartió que SCUSD ha respondido a la nueva petición presentada de LAS. Se solicitó información adicional con respecto a los objetivos específicos de subgrupos, un plan integral de salud y seguridad, póliza de conflicto de intereses, el equilibrio racial y étnico de los estudiantes y los requisitos de admisión.</i></p> <p><i>El Maestro de León habló sobre el equilibrio racial y étnico de LAS en relación con los objetivos estándar de los estatutos. En general, los estatutos deben esforzarse por alcanzar el mismo equilibrio racial y étnico que las escuelas del distrito. LAS es 94% latino, mientras que SCUSD es en general más diverso. LAS responderá a la solicitud de SCUSD asegurando que la información de inscripción se dirige a los espacios que acceden a una comunidad diversa. Otros artículos serán explicados a través de actualizaciones de pólizas y/o metas académicas.</i></p> <p><i>La Sra. Bersola habló sobre la respuesta de LAS al SCUSD con respecto a las metas específicas del subgrupo y cómo se relacionan con las ocho prioridades estatales.</i></p> <p>A motion was made to approve the LAS updated goals. / <i>Se hizo una moción para aprobar los objetivos actualizados de LAS.</i></p> <p>1<sup>st</sup> Motion/1<sup>a</sup> Moción: Erandi Zamora  2<sup>nd</sup> Motion/2<sup>a</sup> Moción: Lourdes Gómez  Absences/Ausencias: Nadeen Ruiz, Adriana Yañez-Gutiérrez  Abstentions/Abstenciones: Kathy Petree  The motion passed with six votes. / <i>La moción pasó con seis votos.</i></p>
	<p><b>Public Comments</b>  <i>Comentarios Públicos</i></p>	<p>There was one public comment that requested workshops for parents, specifically to help parents understand Common Core math concepts and teach them how to reinforce math material at home.  <i>Hubo un comentario público que solicitó talleres para padres, específicamente para ayudar a los padres a entender los conceptos matemáticos de los</i></p>

		<p><i>Estándares Estatales Básicos Comunes y enseñarles cómo reforzar el material matemático en el hogar.</i></p>
<p><b>IV.B</b></p>	<p><b>Bylaws/Policy 1) Health and HIV Prevention Policy, 2) Comprehensive Health and Safety Plan, 3) Conflict of Interest Policy, 4) Enrollment and Admissions Policy</b>  <i>Estatutos/Póliza: 1) Póliza de salud y Prevención del VIH, 2) Plan Exhaustivo de Salud y Seguridad Escolar, 3) Póliza de Conflicto de Interés, 4) Póliza de Inscripción y Admisión</i></p>	<p>Ms. Zamora reviewed the proposed Health Education and HIV Prevention policy. The Board initially reviewed the policy at the January 2019 board meeting.</p> <p>Mr. de Leon announced that 5th-8th grade families will receive a letter during the week of February 25th regarding the classes and a parent preview night for health education curriculum taught by Planned Parenthood. Sessions will be in both English and Spanish.</p> <p><i>La Sra. Zamora revisó la póliza propuesta de educación para la salud y prevención del VIH. La Mesa revisó inicialmente la póliza en la reunión de la Mesa de enero de 2019.</i></p> <p><i>El Sr. de León anunció que las familias del 5° al 8° grado recibirán una carta durante la semana del 25 de febrero con respecto a las clases y una noche de preparación para los padres para el plan de estudios de educación para la salud impartido por Planned Parenthood. Las sesiones serán tanto en inglés como en español.</i></p> <p>A motion was made to approve the Health Education and HIV Prevention Policy.  <i>/ Se hizo una moción para aprobar la Póliza de Educación para la Salud y Prevención del VIH.</i></p> <p>1st Motion/<i>1ª Moción</i>: Gemma Jáuregui  2nd Motion/<i>2ª Moción</i>: Aracely Campa  Absences/<i>Ausencias</i>: Nadeen Ruiz, Adriana Yañez-Gutiérrez  Abstentions/<i>Abstenciones</i>: None/<i>Ninguno</i>  Motion passed with seven votes. / <i>La moción pasó con siete votos.</i>  *****</p> <p>Ms. Morales reviewed the Comprehensive Health and Safety plan via phone. The policy is based on Educational Code state and federal requirements. The revised plan incorporates the new requirements as of January 1, 2019, per Assembly Bill 1747. Most policies were already in place at LAS. The new components include a procedure for ingress and egress, drug and alcohol training, student development, and programs and procedures to create a positive social, emotional, and physical environment. All of the procedures are assembled in one place within the plan.</p> <p><i>La Sra. Morales revisó el Plan Integral de Salud y Seguridad por teléfono. La póliza se basa en los requisitos estatales y federales del Código de Educación. El plan revisado incorpora los nuevos requisitos a partir del 1 de enero de 2019, según el Proyecto de Ley de la Asamblea 1747. La mayoría de las pólizas ya estaban vigentes en LAS. Los nuevos componentes incluyen un procedimiento para el ingreso y egreso, entrenamiento de drogas y alcohol, desarrollo estudiantil, y programas y procedimientos para crear un ambiente social, emocional y físico positivo. Todos los procedimientos se ensamblan en un lugar dentro del plan.</i></p> <p>A motion was made to approve the comprehensive Health and Safety Plan. / <i>Se hizo una moción para aprobar el Plan Integral de Salud y Seguridad.</i></p> <p>1st Motion/<i>1ª Moción</i>: Erandi Zamora  2nd Motion/<i>2ª Moción</i>: Perla Campos  Absences/<i>Ausencias</i>: Nadeen Ruiz, Adriana Yañez-Gutiérrez  Abstentions/<i>Abstenciones</i>: None/<i>Ninguno</i>  Motion passed with seven votes. / <i>La moción pasó con siete veces.</i>  *****</p>

Ms. Morales presented the Conflict of Interest Policy via phone. The revised Policy incorporates anticipated changes per Senate Bill 126 (Leyva). The bill confirms that charters need to mirror compliance with the same government codes as school districts. This includes the Brown Act, Public Records Act, the California Corporation Codes governing 501(c)(3) organizations, the Political Reform Act, and Government Code 1090.

Ms. Campa shared the progress of the bill's movement through the California legislature.

Ms. Morales reported that staff may continue to participate on the governing board, but they will continue to recuse themselves during items that may be a conflict of interest. Mr. de Leon stated the same is true for committees. The practice at LAS has been for any committee member to recuse themselves during any potential conflict of interest item. Additionally, more staff will have to complete a Statement of Economic Interest, Form 700 and disclosure statements. The revised policy will be submitted to SCUSD as part of the renewal process.

*La Sra. Morales presentó la Póliza de Conflicto de Intereses por teléfono. La Póliza revisada incorpora cambios anticipados según el Proyecto de Ley del Senado 126 (Leyva). El proyecto de ley confirma que los estatutos deben reflejar el cumplimiento de los mismos códigos gubernamentales que los distritos escolares. Esto incluye la Ley Brown, la Ley de Registros Públicos, los Códigos de Corporaciones de California que rigen a las organizaciones 501(c)(3), la Ley de Reforma Política y el Código de Gobierno 1090.*

*La Sra. Campa compartió el progreso del movimiento del proyecto de ley a través de la legislatura de California.*

*La Sra. Morales informó que el personal puede continuar participando en la mesa directiva, pero continuarán recusándose durante los temas que puedan ser un conflicto de interés. El Sr. de León dijo que lo mismo es cierto para los comités. La práctica en LAS ha sido que cualquier miembro del comité se recuse durante cualquier posible conflicto de interés. Además, más personal tendrá que completar una Declaración de interés económico, Formulario 700 y declaraciones de divulgación. La póliza revisada se presentará al SCUSD como parte del proceso de renovación.*

A motion was made to approve the new Conflict of Interest Policy. / *Se hizo una moción para aprobar la nueva Póliza de Conflicto de Intereses.*

1st Motion/1ª Moción: Kathy Petree

2nd Motion/2ª Moción: Gemma Jáuregui

Absences/Ausencias: Nadeen Ruiz, Adriana Yáñez-Gutiérrez, Aracely Campa\*

Abstentions/Abstenciones: None/Ninguno

Motion passed with six votes./*La moción pasó con seis votos.*

\*Campa left board meeting during this time./ \*Campa dejó la reunión de la Mesa durante este tiempo.

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4. Mr. de Leon reviewed the LAS Admissions and Enrollment policy. SCUSD review questioned the policy in two areas:

- Preferences for language: The priority admission groups have remained the same. The categorization of students into language groups, including Spanish language dominant, English language dominant, and Bilingual remains the same. However, "bilingual" was clarified to refer to any combination of languages, not solely English and Spanish.
- Required attendance at an enrollment information session: Language in the policy was changed from "required" to "strongly encouraged," in order to ensure there is no barrier to enrollment.



		<p>4. El Sr. de León revisó la Póliza de Admisión e Inscripción de LAS. La revisión de SCUSD cuestionó la póliza en dos áreas:</p> <ul style="list-style-type: none"> <li>● <i>Preferencias por idioma: los grupos de admisión prioritarios han permanecido igual. La categorización de los estudiantes en grupos lingüísticos, que incluyen el idioma español dominante, el idioma inglés dominante y el bilingüe, sigue siendo la misma. Sin embargo, se aclaró "bilingüe" para referirse a cualquier combinación de idiomas, no solamente inglés y español.</i></li> <li>● <i>Asistencia requerida a una sesión de información de inscripción: el idioma de la póliza cambió de "obligatorio" a "muy recomendado", para garantizar que no haya barreras para la inscripción.</i></li> </ul> <p>A motion was made to approve the amended LAS Admissions and Enrollment policy. / <i>Se hizo una moción para aprobar la póliza modificada de Admisión e Inscripción de LAS.</i></p> <p>1st Motion/1ª Moción: Jennifer Bacsafra  2nd Motion/2ª Moción: Kathy Petree  Absences/Ausencias: Nadeen Ruiz, Adriana Yañez-Gutiérrez  Abstentions/Abstenciones: None/Ninguno  Motion passed with seven votes. /<i>La moción pasó con siete votos.</i></p>
	<p><b>Public Comments</b>  <i>Comentarios Públicos</i></p>	<p>None  <i>Ninguno</i></p>
<p><b>IV.D</b></p>	<p><b>January Check Register</b>  <i>Registro de la cuenta bancaria de enero</i></p>	<p>A motion was made to approve the January 2019 check register. / <i>Se hizo una moción para aprobar el registro de la cuenta bancaria de enero de 2019.</i></p> <p>1st Motion/1ª Moción: Erandi Zamora  2nd Motion/2ª Moción: Kathy Petree  Absences/Ausencias: Nadeen Ruiz, Adriana Yañez-Gutiérrez, Aracely Campa*  Abstentions/Abstenciones: Gemma Jáuregui, Lourdes Gómez  Motion passed with four votes./<i>Moción pasó con cuatro votos.</i>  *Campa left board meeting during this time./<i>Campa dejó la reunión de la Mesa durante este tiempo.</i></p>
	<p><b>Public Comments</b>  <i>Comentarios Públicos</i></p>	<p>None  <i>Ninguno</i></p>
<p><b>IV.E</b></p>	<p><b>2019-2020 Academic Calendar</b>  <i>Calendario Académico 2019-2020</i></p>	<p>Mr. de León reviewed the 2019-2020 calendar. The calendar takes into account upcoming core building modifications, required number of student days and meeting state mandated instructional minutes.  <i>El Maestro de León repasó el calendario 2019-2020. El calendario toma en cuenta las próximas modificaciones del edificio central, la cantidad requerida de días de estudiantes y el cumplimiento de los minutos instructivos exigidos por el estado.</i></p> <p>A motion was made to approve the 2019-2020 Academic Calendar. / <i>Se hizo una moción para aprobar el Calendario Académico 2019-2020.</i></p> <p>1st Motion/1ª Moción: Perla Campos  2nd Motion/2ª Moción: Gemma Jáuregui  Absences/Ausencias: Nadeen Ruiz, Adriana Yañez-Gutiérrez  Abstentions/Abstenciones: None/Ninguno  Motion passed with seven votes. /<i>Moción pasó con siete votos.</i></p>
	<p><b>Public Comments</b>  <i>Comentarios Públicos</i></p>	<p>There was one public comment regarding the academic calendar. The speaker noted that LAS previously distributed surveys that solicited parent input regarding the school's academic calendar.  <i>Hubo un comentario público sobre el calendario académico. El orador señaló que LAS anteriormente distribuyó encuestas que solicitaban la opinión de los padres con respecto al calendario académico de la escuela.</i></p>

<p><b>IV.F</b></p>	<p><b>7th Grade Overnight Field Trip</b> <i>Paseo de 7o Grado</i></p>	<p>Ms. Jáuregui reviewed details regarding the seventh grade field trip. Students will visit the Museum of Tolerance and a university campus (TBD) from May 1-3, 2019. A Zumbathon fundraiser will be held to raise additional money for this grade level field trip. <i>La Sra. Jáuregui revisó los detalles con respecto al paseo de séptimo grado. Los estudiantes visitarán el Museo de Tolerancia y un plantel universitario (por determinarse) del 1 al 3 de mayo de 2019. Se llevará a cabo una recaudación de fondos de Zumbathon para recaudar dinero adicional para este paseo de nivel de grado.</i></p> <p>A motion was made to approve the 7th grade overnight field trip. / <i>Se hizo una moción para aprobar el paseo de un día a otro del séptimo grado.</i></p> <p>1st Motion/<i>1ª Moción</i>: Gemma Jáuregui 2nd Motion/<i>2ª Moción</i>: Kathy Petree Absences/<i>Ausencias</i>: Nadeen Ruiz, Adriana Yañez-Gutiérrez Abstentions/<i>Abstenciones</i>: None/<i>Ninguno</i> Motion passed with seven votes. / <i>Moción pasó con siete votos.</i></p>
	<p><b>Public Comments</b> <i>Comentarios Públicos</i></p>	<p>There was one public comment regarding a former student’s positive experience on an overnight LAS field trip. <i>Hubo un comentario público sobre la experiencia positiva de un ex alumno en un paseo de un día a otro de LAS.</i></p>
<p><b>IV.G</b></p>	<p><b>8th Grade Overnight Field Trip</b> <i>Paseo de 8o Grado</i></p>	<p>Ms. Jáuregui reviewed the details of the 8th grade overnight field trip. Students will visit Santa Cruz, UC Santa Cruz, and Great America. The Great America visit will focus on 8th grade physical science concepts. <i>La Maestra Jáuregui revisó los detalles del paseo de un día a otro en el octavo grado. Los estudiantes visitarán Santa Cruz, UC Santa Cruz y Great America. La visita a Great America se centrará en conceptos de ciencias físicas de 8º grado.</i></p> <p>A motion was made to approve the 8th grade overnight field trip to Santa Cruz and Great America from May 1-3, 2019. / <i>Se hizo una moción para aprobar el paseo de 8º grado a Santa Cruz y Great America del 1 al 3 de mayo de 2019.</i></p> <p>1st Motion/<i>1ª Moción</i>: Erandi Zamora 2nd Motion/<i>2ª Moción</i>: Perla Campos Absences/<i>Ausencias</i>: Nadeen Ruiz, Adriana Yañez-Gutiérrez, Aracely Campa Abstentions/<i>Abstenciones</i>: None Motion passed with six votes./<i>Moción pasó con seis votos.</i></p>
	<p><b>Public Comments</b> <i>Comentarios Públicos</i></p>	<p>None <i>Ninguno</i></p>
<p><b>IV.H</b></p>	<p><b>Executive Director Evaluation Committee</b> <i>Comité de la Evaluación del Director Ejecutivo</i></p>	<p>Ms. Petree updated the Board on the committee’s activities regarding the Executive Director 2018-19 evaluation. The committee is currently reviewing the Academic Director job description after the recent title change to Executive Director. Additional input/best practice recommendations were requested from the board regarding development of a standardized evaluation procedure. <i>La Sra. Petree informó a la Mesa sobre las actividades del comité relacionadas con la evaluación del Director Ejecutivo 2018-19. El comité está revisando la descripción del trabajo del Director Académico después del reciente cambio de título a Director Ejecutivo. Se solicitaron recomendaciones adicionales de recomendaciones/mejores prácticas a la mesa con respecto al desarrollo de un procedimiento de evaluación estandarizado.</i></p>
	<p><b>Public Comments</b> <i>Comentarios Públicos</i></p>	<p>None <i>Ninguno</i></p>

**V. FUTURE MEETINGS/PRÓXIMA JUNTA**

1. Friday, March 22, 2019 Regular Board Meeting/*viernes 22 de marzo de 2019 Junta Regular de la Mesa*

**V.I FUTURE AGENDA ITEMS/TEMAS PARA AGENDAS FUTURAS**

- 1) Update on previous closed session ítems / *Actualización sobre los elementos de la sesión cerrada anterior*
- 2) "Circle Up" reflections from staff regarding the revised mission and vision and how it will be implemented at LAS / *Reflexiones de "Circle Up" del personal con respecto a la misión y visión revisadas y cómo se implementará en LAS*

**VII. ADJOURNMENT/CLAUSURA**

A motion was made to adjourn the board meeting. / *Se hizo una moción para clausurar la reunión de la Mesa.*

1<sup>st</sup> Motion/*1ª Moción*: Kathy Petree

2<sup>nd</sup> Motion/*2ª Moción*: Gemma Jáuregui

Absences/*Ausencias*: Nadeen Ruiz, Adriana Yañez-Gutiérrez, Aracely Campa

Abstentions/*Abstenciones*: None

The motion passed with six votes. / *La moción pasó con seis votos.*

The board meeting was adjourned at 7:52PM. / *La reunión de la Mesa se clausuró a las 7:52PM*



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Agenda Item# III1

**Board Meeting Date:** March 22, 2019

**Subject:** Student Council

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated \_\_\_\_\_:)
- Conference/Action
- Action

**Committee/Staff:** Student Council

**Information:**

**Student Council Reports:**

- Student Council meeting called to order with several public comments addressing concerns of bathrooms.
- Drafted pros/cons of Bake Sale along with Rally
- Discussed a family movie night for the month of May
- Set a meeting for Community Committee to discuss our fundraiser for the Mustard Seed School
- President proposed having a Snack Sale Cart, for the upcoming year

Future items on the agenda:

- Spirit Week
- Community Fundraiser
- Possible School Dance

<p><b>Estimated Time of Presentation:</b> 5 min.  <b>Submitted By:</b> Luna  <b>Date:</b> 03.18.2019</p>	<p><b>Pertinent Pages in</b>  <input type="checkbox"/> Charter, pages ____ <input type="checkbox"/> Bylaws, pages ____  <input type="checkbox"/> Policy, ____ <input type="checkbox"/> MOU, pages ____</p>
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Agenda Articulo: III1

**Board Meeting Date:** 22 de marzo de 2019

**Tema:** Concilio Estudiantil

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (para discusión solamente)
- Conferencia/Primera lectura (Acción Anticipada: )
- Conferencia/Acción
- Acción

**Comité/Personal:** Concilio Estudiantil

**Información:**

**Informes del Concilio Estudiantil:**

- Se convocó una reunión del Concilio Estudiantil con varios comentarios públicos sobre inquietudes de los baños.
  - Pros y contras de la Venta de Postres junto con Rally.
  - Se discutió una noche de cine familiar para el mes de mayo.
  - Se organizó una reunión para que el Comité de la Comunidad discuta nuestra recaudación de fondos para la Escuela para niños sin hogar
  - El presidente propuso tener un carrito de venta de bocadillos, para el próximo año
- Artículos futuros en la agenda:
- Semana de espíritu
  - Recaudación de fondos de la comunidad
  - Posible baile escolar

**Estimated Time of Presentation:** 5 min.

**Submitted By:** Luna

**Date:** 03.18.2019

**Pertinent Pages in**

Charter, pages \_\_\_\_  Bylaws, pages \_\_\_\_

Policy, \_\_\_\_  MOU, pages \_\_\_\_



**Board Meeting Date:** March 22<sup>nd</sup>, 2019

**Subject:** Parent Council

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action

**Committee:** Parent Council, Parent Association, ELAC Advisory Representatives -Other Parent Items

**Parent Council:** The Parent Council met on Monday, March 4<sup>th</sup>. The following reflects agenda items reviewed during the February meeting:

- **Governing Board Update-** Health and HIV Prevention policy, Comprehensive Health and Safety Plan, Conflict of Interest Policy, Enrollment and Admissions Policy, 2019/2020 Academic Calendar, and 7<sup>th</sup> grade overnight fieldtrip.
- **Administration Update-** A presentation on the information for State LCAP including the charter subgroups section that include: Latino, EL (RFEP), SED and SWD. LAS Charter and Parent Council, Charter Renewal Year, State LCAP, LCAP Advisory Team, Federal SPSA School Plan. The school community has been invited to support LAS charter renewal process during the SCUSD board meeting on March 21st, 2019. LAS Charter Renewal as SCUSD Board will vote on the LAS charter renewal petition.
- **Grade Level Update-** TK- 8<sup>th</sup>: All of the grade level goal are on track. PC Members Representatives TK- 8<sup>th</sup> grade discussed activities and fundraising goals. Meetings with teachers will be ongoing or as needed with their PC Representatives
- **Budget -** Finance report was given and included all of the funds made and all of the reimbursements given for the current school year PC and K-8<sup>th</sup> grade.
- **Mixed Bag Fundraiser-** Mixed bags is a PC run fundraiser, Erika (President) and Liz (Six grade Representative) will lead this fundraiser. The catalogs will be available by March 11<sup>th</sup>, pushing the fundraiser back a week due to catalogs delivered late from the Mixed Bag company.
- **Health and Science Night-** PC will run this school event, Alexa (Secretary) and Lucian (Six grade Representative) will lead this fundraiser. PC will give the school groups (soccer team, ASES, Club Colibri, etc) the opportunity to sell food and raise funds for their activities. The



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only group to sign-up so far is ASES. They will be selling fruit-kabobs. Health and Science Night will be held on March 18<sup>th</sup> at 5:30pm.

- **Bylaws**-The PC Bylaws committee will meet next week to discuss any changes or suggestions to the document. PC Bylaws committee will then bring any ideas for changes to the PC meeting to vote on any possible changes for approval.
- **Charter Renewal Timeline:** Parent Council Members and all of Parent Association Members were invited to attend the Public Hearings held in the Serna Center on March 21<sup>st</sup> at 6:00pm.
- **Day of the child**-This event will be held on April 26<sup>th</sup>. The budget approval for this event will be \$1,400. There will be a variety of activities for all grade level that will include prizes and snacks.
- **Carnaval**-A flyer will be used to promote this event. The activities that have been suggested so far are: Performers, stands, food, set schedule, flyers, activities, donations. This event is programmed for Saturday, May 18<sup>th</sup>, 2019

**Parent Association/ELAC:** Our meeting took place on Wednesday, March 13<sup>th</sup> at 8:30am. The agenda items that were addressed included:

- Governing Board/Administration Update, School Report (Newsletter, Website, K/WTK, Key Documents), Parent Council Report (Parent Involvement Presentation). School Calendar 2019/2020.
- Parent Communication at LAS
- Pastries and Parents at 8:00am-8:30am

**Estimated Time of Presentation:** 5 minutes  
**Submitted By:** Ochoa  
**Date:** 03.18.2019

**Pertinent Pages in**  
( ) Charter, pages \_\_\_\_\_  
( ) MOU, pages \_\_\_\_\_



**Fecha de la Reunión:** 22 de marzo del 2019

**Tema:** Concilio de padres

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: \_\_\_\_\_)
- Conferencia/Acción
- Acción

**Comité:** Concilio de padres, Asociación de padres, Representantes para el Comité Asesor de Padres para Aprendices de Inglés (ELAC por sus siglas en Inglés) - Otros artículos para padres

**Concilio de padres:** El concilio de padres se reunió el lunes, 4 de marzo. Lo siguiente refleja los artículos que se repasaron durante la reunión de febrero:

- **Actualización de la Mesa Directiva-** Póliza de Salud y Prevención del VIH, Plan Exhaustivo de Salud y Seguridad Escolar, Póliza de Conflicto de Interés, Póliza de Inscripción y Admisión. Calendario Académico 2019/2020.
- **Actualización de Administración-** Se presentó información del Estado (LCAP) incluyendo los subgrupos del Chárter que incluyen: Latinos, Aprendices del Inglés (Reclasificados), económicamente en desventaja, y estudiantes con discapacidad. LAS Chárter y Concilio de padres, Año de renovación del Chárter, LCAP, Equipo asesor de LCAP, Plan escolar federal SPSA. Se invitó a la comunidad de LAS a mostrar su apoyo a la petición de renovación de constitución de LAS durante la audiencia pública de SCUSD. La audiencia se llevara acabo en la reunión de la Mesa Directiva de SCUSD el 21 de marzo del 2019. La Mesa de SCUSD votará sobre la petición de la constitución de LAS.
- **Actualizaciones de Nivel de Grado-** Todas las metas de nivel de grado estan al corriente asta el momento. Los representantes del Concilio de padres de grados TK- 8vo se reunirán con los maestros de su nivel de grado cuando vean la necesidad de juntarse.
- **Presupuesto-** Un reporte de finanzas fue distribuido que incluye el total de fondos recaudados y todos los reembolsos que se an administrado asta la actualidad. El presupuesto para PC y los grados K-8vo fueron revisados.
- **Recaudación de Fondos de Bolsas Mixtas-** Los catálogos para las bolsas mixtas estarán disponibles para el 11 de marzo. Erika (Presidente) y Liz (Representante de sexto grado) serán las encargadas de esta recaudación de fondos. La recaudación de fondo se pospuso una semana ya que la compañía entrego los catálogos una semana más tarde.





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- **Noche de Ciencias-** El concilio estará a cargo de organizar este evento, pero les dará la oportunidad a los grupos escolares (equipo de fútbol, ASES, Club Colibri, etc.) la oportunidad de las ventas para recaudar fondos para sus propias actividades. El grupo que se apuntó hasta ahorita es ASES. Ellos estarán vendiendo fruta-kabobs. El evento de Noche de Ciencias tomará lugar el 21 de marzo a las 5:30pm.
- **Estatutos-** El comité de Estatutos de PC se estará reuniendo la semana entrante para discutir cambios o sugerencias para el dicho documento. El comité de Estatutos traerá las sugerencias de cambios al concilio y los presentará al comité para aprobar tal cambios.
- **Día del niño-** Este evento se programó para el 26 de abril. El presupuesto que se aprobó para este evento fue de \$1,400. Se incluirán una variedad de actividades para todos los niveles de grado, incluyendo premios y meriendas.
- **Carnaval-** Se usarán volantes para promover este evento. Las actividades sugeridas hasta ahora son: Presentaciones, puestos, comida, volantes, actividades, donaciones. Este evento está programado para el sábado, 18 de mayo del 2019.

**Asociación de padres /ELAC:** La reunión tomó lugar el miércoles, 13 de marzo a las 8:30am. Los artículos incluidos en la agenda incluyeron:

- Actualización de Mesa Directiva/Administración, Reporte Escolar (Hoja informativa, sitio web, lo que sé / lo que quiero saber, documentos claves), Reporte de Concilio de padres, Presentación de Participación de Padres. Calendario escolar de 2019/2020.
- Comunicación con los padres de LAS
- Pan y Padres a las 8:00am-8:30am

**Tiempo estimado para la presentación:** 5 min  
**Entregado por:** Ochoa  
**Fecha:** 03.18.2019

**Páginas pertinentes en:**  
 La constitución, páginas \_\_\_\_\_  
 MOU, páginas \_\_\_\_\_



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Agenda Item# III3

**Board Meeting Date:** March 22, 2019

**Subject:** LAS Staff Mission Statement Discussion Circle Summary

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action

**Information:**

On Friday, February 1<sup>st</sup>, some LAS staff members participated in a professional development session led by Circle Up representatives and engaged in a discussion circle to reflect on the LAS mission statement. The attachment reviews the steps and questions used for the reflection exercise. Some of the ideas discussed in small circles included:

- Museum of Tolerance professional development opportunity
- Forming an alumni association to track the progress of students, including bringing alumni back to LAS to demonstrate vision
- Diversity: being conscious of kids who may feel marginalized within the school community and ensuring diversity in curriculum and instructional materials
- Incorporating for cultural events at school
- Articulating the bigger picture of social justice, including a scope and sequence from TK-8
- 50% Academics and 50% Social Emotional Learning

**Estimated Time of Presentation:** 5 min  
**Submitted By:** de León  
**Date:** 3.19.19

**Pertinent Pages in**  
( ) Charter, pages \_\_\_\_\_  
( ) MOU, pages \_\_\_\_\_



**Fecha de la Reunión:** 22 de marzo de 2019

**Tema:** Resumen del círculo de discusión sobre la misión de LAS

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: \_\_\_\_\_)
- Conferencia/Acción
- Acción

**Información:**

El viernes, 1 de febrero, algunos miembros del personal de LAS participaron en una sesión de desarrollo profesional dirigida por representantes de Circle Up donde participaron en una discusión sobre la misión de LAS. El documento adjunto demuestra los pasos y preguntas que se usaron para guiar las conversaciones en grupos pequeños y las siguientes son algunas ideas que se compartieron:

- Oportunidad de desarrollo profesional en el Museo de Tolerancia
- Formando una asociación para exalumnos de LAS para documentar su progreso, incluyendo invitándolos para demostrar formas en que se ha logrado la visión
- Diversidad: siendo conscientes de que podríamos tener estudiantes que se pueden sentir marginalizados y que es necesario que la diversidad se refleje en el currículo y materiales de instrucción
- Incorporando eventos culturales en la escuela
- Articulando una visión más amplia de justicia social en LAS, incluyendo un plan de estudio de TK-8
- 50% académico y 50% aprendizaje socio-emocional

**Tiempo estimado para la presentación:** 5 min.  
**Entregado por:** de León  
**Fecha:** 3.19.19

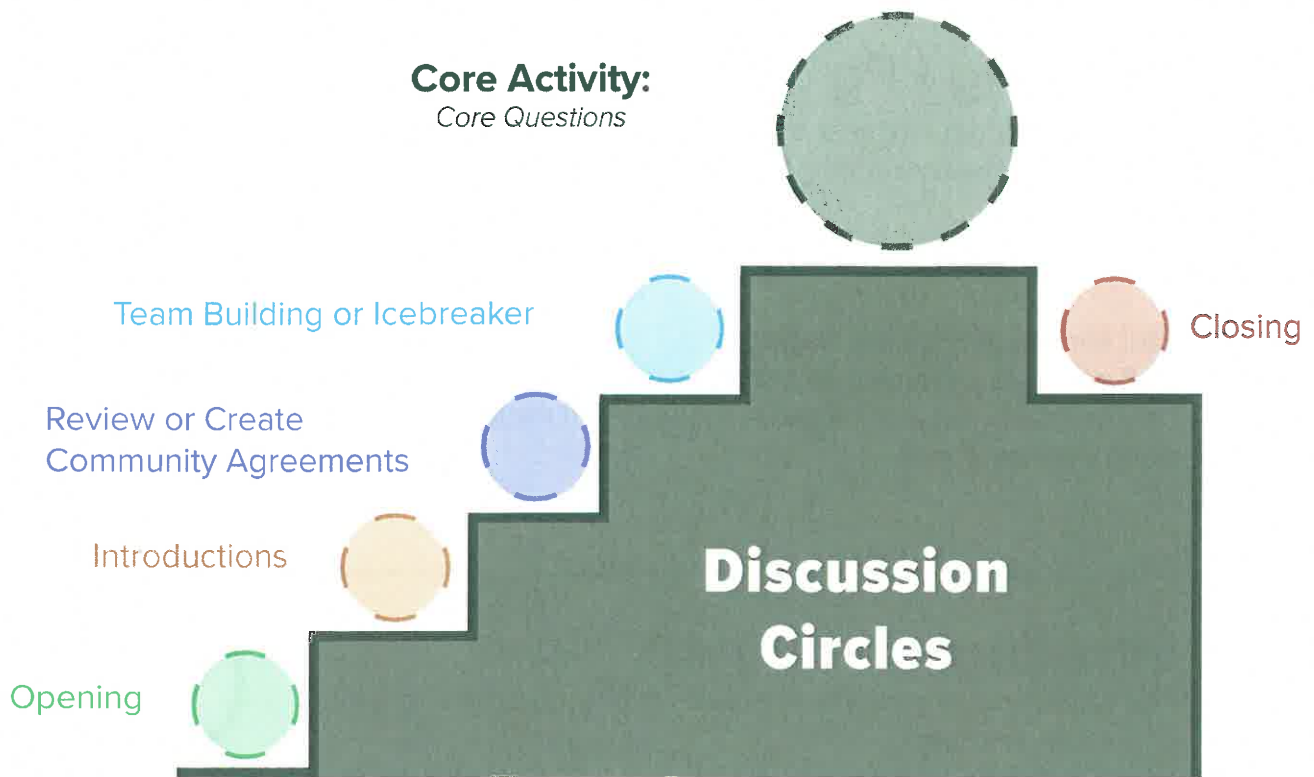
**Páginas pertinentes en:**  
( ) La constitución, páginas \_\_\_\_\_  
( ) MOU, páginas \_\_\_\_\_

# LAS Mission Statement

Discussion Circle

## Discussion Circles

Discussion Circles engage participants in dialogue about important topics that impact the community. Discussion Circles help participants deepen relationships through personal storytelling. Discussion Circles typically take place after you have taken the time to deepen relationships between participants and have created a safe and inclusive space to work together as a community.



**Circle Length & Time**

**1 Hour  
30 minutes**

**Number Of Participants**

**40**

**Location**

**LAS**

# Circle Planning Sheet

Discussion Circle

Decide on the Theme of the Circle.



## Reflecting On Our School Mission Together



### Opening | Pg 39

The opening activity sets the tone of the circle and helps participants transition into the circle space.

Time

5



*Notes and Materials*

#### Mindful Minute & Reading Excerpt

- Staff will have a moment to transition into the circle space by taking a mindful minute.
- Tiffany, Teejay or Lalo will share the updated mission statement with staff as they follow along on their sheet.



### Introduction | Pg 49

The introduction gives participants the opportunity to get to know one another.

Time

5



*Notes and Materials*

#### Similarities and Differences

- Read the first statement in the LAS mission about bilingualism and biliteracy.
- What kind of real world situations or diverse settings do you hope past, present and future LAS students will apply their bilingualism and biliteracy?
- Take 1 minute to share with your partner and then give your partner 1 minute to share.
- Find some similarities and differences between your reflections afterwards.

# Circle Planning Sheet

## Discussion Circle

3

### Create or Review Community Agreements | Pg 84

When reviewing community agreements participants have the opportunity to clarify already established agreements, add new ones, or remove agreements that are no longer in alignment with the community's needs.

Time

5



*Notes and Materials*

Review Agreements and add new ones if necessary.

4

### Icebreaker or Team Building (not as core activity) | Pg 66

The icebreaker helps reduce tension and awkwardness by engaging participants in fun and dynamic activities to break them out of their comfort zone.

Time

20



*Notes and Materials*

#### **It's Time to Move**

- Theme 1 = Confidence/ Life Skills
- Theme 2 =Leadership/ Critical Thinking

Responses can be about what these topics mean to you, experiences you've had related to these areas, or outlooks you have on them.

# Circle Planning Sheet

## Discussion Circle



### Discussion Rounds | Pg 118

Design Core Questions that support your theme or topic.

**Total Time**  
40

	Structure	Depth	Questions	Time
1	Small Group Using Talking Piece	Deep	<b>1. What is one aspect of the Mission statement that captures why you choose to work or teach at LAS? Why is this aspect important to you personally?</b>	10-15
2	Small Group Using Talking Piece	Medium	<b>2. From your perspective, which component of the mission statement do you feel is strongly reflected in the culture at LAS today? Give a specific example of where or how you have seen this.</b>	10-15
3	Small Group Using Talking Piece	Medium	<b>3. What is one component of the mission statement would you like to see promoted more actively at LAS?</b>	10-15
4	Small Group Using Talking Piece  Partners if limited time left	Medium	<b>Optional - How does utilizing Biliteracy, exhibiting Confidence and Life Skills, or demonstrating Leadership &amp; Critical Thinking continue to shape your life or your students today?</b>	If time



### Closing | Pg 101

The closing activity helps participants reflect on the entire circle experience and transition out of the circle space back into their daily life.

**Time**  
15



What is one thing you can do daily to make biliteracy, confidence & life skills, or leadership & critical thinking a part of your daily practice or outlook at home or school?



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Agenda Article # III4

**Board Meeting Date:** March 22, 2019

**Subject:** CAASPP, PFT, and Summative ELPAC State Testing

- Information Item Only
- Approval on Consent Agenda
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference
- Conference/Action
- Action

**Committee:** School Leadership

**Recommendation:**

State Testing Calendar:

- 1) Summative ELAC: Weeks of February 24- April 28, 2019 (TK-Gr8 English Learners)
- 2) PFT: Start date April 3, 2019 (Grades 5 and 7)
- 3) CAASPP (ELA, Math, Science, Spanish): April 10-May 15, 2019 (Grades 3-8)

**Estimated Time of Presentation:** 5 min.

**Submitted By:** Bersola

**Date:** 3.19.19

**Pertinent Pages in**

( ) Charter, pages \_\_\_\_\_

( ) MOU, pages \_\_\_\_\_





A California Public School

Artículo de Agenda # III4

**Fecha de la Reunión:** 22 de marzo de 2019

**Tema:** Pruebas estatales CAASPP, PFT y evaluación sumativa de ELPAC

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: \_\_\_\_\_)
- Conferencia/Acción
- Acción

**Comité:** Liderazgo Escolar

**Recomendación:**

Calendario de Pruebas del Estado:

- 1) Sumativa de ELPAC: semanas del 24 de febrero al 28 de abril de 2019 (Aprendices de inglés de TK-Gr8)
- 2) PFT: Fecha de inicio el 3 de abril de 2019 (grados 5 y 7)
- 3) CAASPP (ELA, Matemáticas, Ciencias, español): del 10 de abril al 15 de mayo de 2019 (grados 3-8)

**Tiempo estimado para la presentación:** 5 min.  
**Entregado por:** Bersola  
**Fecha:** 03.19.2019

**Páginas pertinentes en:**  
( ) La constitución, páginas \_\_\_\_\_  
( ) MOU, páginas \_\_\_\_\_



A California Public School

Agenda Article # III5

**Board Meeting Date:** March 22, 2019

**Subject: Federal Program Monitoring (FPM)**

- Information Item Only
- Approval on Consent Agenda
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference
- Conference/Action
- Action

**Committee:** School Leadership

**Recommendation:**

**WHAT:** This spring, the California Department of Education (CDE) will begin a **Federal Program Monitoring (FPM)** 4yr period of monitoring LAS categorical programs: Title 1, Title 2 and Title 4. FPM is an overall determination of whether LAS is meeting statutory program and fiscal requirement for categorical programs.

**WHEN:**

- 1) March 17, 2019- LAS submitted evidence for review on the CDE Monitoring Tool (CMT) system.
- 2) April 16, 17, 18 (Tue-Thu) FPM Team will conduct an onsite visit to observe classrooms, review program evidence, and interview pertinent LAS stakeholders: Members of the School Site Council (SSC), ELAC, Middle School Team, staff, parents, School Leadership, and Title 1, 2, 4 funded personnel.

**Attachment:**

- 1) LCAP/Federal Addendum/SPSA Excerpt: FPM Title 1, 2, 4 Summary Budget

**Estimated Time of Presentation:** 5 min.  
**Submitted By:** Bersola  
**Date:** 3.19.19

**Pertinent Pages in**  
( ) Charter, pages \_\_\_\_\_  
( ) MOU, pages \_\_\_\_\_



A California Public School

Artículo de Agenda # III5

**Fecha de la Reunión:** 22 de marzo de 2019

**Tema:** Supervisión de Programas Federales (FPM, por sus siglas en inglés)

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: \_\_\_\_\_)
- Conferencia/Acción
- Acción

**Comité:** Liderazgo Escolar

**Recomendación:**

QUÉ: Esta primavera, el Departamento de Educación de California (CDE) comenzará un período de 4 años de **Supervisión de Programas Federales (FPM)** para monitorear los programas categóricos de LAS: Título 1, Título 2 y Título 4. FPM es una determinación general de si LAS cumple con los requisitos legales y fiscales para los programas categóricos.

CUANDO:

- 1) 17 de marzo de 2019: LAS presentó evidencia para su revisión en el sistema de herramienta de monitoreo CDE (CMT).
- 2) El equipo de FPM del 16, 17 y 18 de abril (martes a jueves) llevará a cabo una visita en nuestro sitio para observar los salones, revisar las pruebas del programa y entrevistar a las partes interesadas pertinentes de LAS: Miembros del Concilio del Sitio Escolar (SSC), ELAC, Equipo de la secundaria, personal, padres, liderazgo escolar y personal financiado bajo Título 1, 2, 4.

Adjunto archivo:

- 1) LCAP / Adenda Federal / Extracto de SPSA: FPM Título 1, 2, 4 Resumen del Presupuesto

**Tiempo estimado para la presentación:** 5 min.  
**Entregado por:** Bersola  
**Fecha:** 03.19.2019

**Páginas pertinentes en:**  
 ( ) La constitución, páginas \_\_\_\_\_  
 ( ) MOU, páginas \_\_\_\_\_

**LAS Strategic Plan: Budget Page  
2018-2019 Allocation of Resources**

	Budgeted	Updated
Title I (8291):	151,900.00	177,789.00
Title II (8292):	19,530.00	23,336.00
Title IV:	10,000.00	10,000.00
<b>Total Federal Funding</b>	<b>181,430.00</b>	<b>211,125.00</b>

Funding Source	SACS Function	SACS Object	Amount	Expenditure	Description	LCAP/SPSA Plan Page #	Additional LCAP/SPSA Plan (See actual LCAP page(s))	Additional Federal Addendum Page # (See Board Packet Page(s))
	<b>1000. Compensation and Benefits (Cert)</b>							
Title I/Title II		1100	106,784.35	Literacy Coach	Provide support to SLA, ELA and ELD, and related school wide assessments. Identify intervention students in literacy, Professional Development	73	13, 21, 26, 31, 33, 62	307, 310
Title I		1920	9,800.00	Summer School	Supplemental Education Services: Target intervention, Summer	73, 81	16-19, 21-22, 33-34	307
Title I		1101	7,000.00	Stipends	LAS Parent Academy: College and Career Readiness and Pathways, 8 weeks course	69, 81		307, 315
	<b>2000. Compensation and Benefits (Class)</b>							
Title I		1100	15,190.00	SES Tutoring	Supplemental Education Services: Target intervention, Afterschool Services	73	16-19, 21-22, 33-34	307
	<b>4000. Books and Supplies</b>							
Title I		4200	35,000.00	Classroom Libraries	Supplemental reading workshop and writers workshop materials	71	30	307, 310
	<b>5000. Services and Operating Expenses</b>							
Title I		5804	1,000.00	Parent Trainings	Daycare for parent engagement meeting,	81, 99		307, 313-315, 317
			<b>174,774.35</b>					
Title II		5863	10,360.00	Professional Development	Circle Up, Restorative Practices and Restorative Justice	69, 85, 95	37-40	309
Title II		5864	9,171.00	Professional Development	Readers and Writers workshop implementation, DRA and EDL Assessment and online recording, ELD and ELPAC Instructional alignment, Integrated Literacy in NGSS and CCSS Math	69, 77, 85, 95	13, 16-19, 22-25, 26-28, 31, 62	314-315, 322
<b>Total</b>			<b>19,531.00</b>					



A California Public School

Agenda Item# IVA

**Board Meeting Date:** March 22, 2019

**Subject:** LAS Charter Renewal

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action

**Committee:** School Leadership

**Information:**

On Thursday, March 21, 2019, the SCUSD Governing Board will decide on the renewal charter petition for LAS. The attached is the executive summary that was included in their board packet. School leadership will provide the LAS board with additional information regarding the process and outcome.

**Documents Attached:**

1. SCUSD Charter Renewal Executive Summary (3.21.19)

**Estimated Time of Presentation:** 10 min  
**Submitted By:** School Leadership  
**Date:** 3.19.2019

**Pertinent Pages in**  
**( ) Charter, pages** \_\_\_\_\_  
**( ) MOU, pages** \_\_\_\_\_



A California Public School

Agenda Artículo# IVA

**Fecha de la Reunión:** 22 de marzo de 2019

**Tema:** Registros de la cuenta bancaria: febrero 2019

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: \_\_\_\_\_)
- Conferencia/Acción
- Acción

**Comité:** Liderazgo Escolar

**Información:**

EL jueves, 21 de marzo, 2019, la mesa directiva de SCUSD tomará una decisión sobre la petición para renovar la constitución de LAS. El documento adjunto es el resumen ejecutivo que fue incluido en los documentos de la junta de SCUSD. El liderazgo escolar compartirá información sobre el proceso y resultado con la mesa directiva de LAS.

**Documentos adjuntos:**

1. Resumen ejecutivo sobre la renovación de la constitución de LAS, SCUSD (3.21.19)

**Tiempo estimado para la presentación:** 10 min  
**Entregado por:** Liderazgo Escolar  
**Fecha:** 03.19.2019

**Páginas pertinentes en:**  
( ) La constitución, páginas \_\_\_\_\_  
( ) MOU, páginas \_\_\_\_



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.4

**Meeting Date:** March 21, 2019

**Subject:** Consider Resolution No. 3065 or 3066: Renewal Charter Petition for Language Academy of Sacramento

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading
- Conference/Action
- Action
- Public Hearing

**Division:** Academic Office

**Recommendation:** To take action to approve or deny the Renewal Charter Petition for Language Academy of Sacramento.

**Background/Rationale:** Sacramento City Unified School District received Language Academy of Sacramento's renewal charter petition on January 22, 2019. (Charter petition expiration date: June 30, 2019) District staff met with Language Academy of Sacramento for a capacity interview on February 5, 2019 and conducted a comprehensive review of the renewal charter petition and related submissions. The Governing Board held a public hearing in accordance with Education Code Section 47605 (b) and 47607 (a) (2) to consider the level of support for the renewal charter petition of Language Academy of Sacramento on February 7, 2019. The staff's analysis will be presented for Board Action on March 21, 2019.

**Financial Considerations:** The financial considerations are outlined within the Executive Summary.

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Executive Summary
2. Resolutions 3065 and 3066
3. Charter Petition (Proposed): <http://www.scusd.edu/charter-petitions>
4. Petitioner Submitted Written Analysis Response: <http://www.scusd.edu/charter-petitions>

**Estimated Time of Presentation:** 10 Minutes

**Submitted by:** Dr. Iris Taylor, Chief Academic Officer

Jack Kraemer, Director of Innovative Schools and Charter Oversight

**Approved by:** Jorge A. Aguilar, Superintendent



# Board of Education Executive Summary

## Academic Office

Consider Resolution No. 3065 or 3066: Renewal Charter Petition for Language Academy of Sacramento  
March 21, 2019



### I. Overview/History

#### A. Action Proposed

On January 22, 2019, the Sacramento City Unified School District (“District”) received a renewal charter petition (“Renewal Petition”) from Language Academy of Sacramento Charter (“LAS” or “Charter School”), an independently operated public charter school of the District, seeking renewal of its charter for a five-year period, from July 1, 2019 through June 30, 2024.

District Staff recommends that Sacramento City Unified School District Board of Education (“Board”) conference and take action to approve or deny the Renewal Petition under the California Charter Schools Act, with due consideration of the findings in this Report.

#### B. History

Language Academy of Sacramento Charter is a charter school serving students in transitional kindergarten through 8th grade, operated by Language Academy of Sacramento, a nonprofit corporation. (Renewal Petition, p. 12). The Charter School is located at 2850 49<sup>th</sup> Street, Sacramento, California on District-owned property. (Renewal Petition, pp. 10.2, 20). As of the 2017-2018 school year, LAS enrolled 585 students. (Renewal Petition, pp. 35, 82).

The District originally approved the Charter School’s charter on February 19, 2004, for a term of five years. Since that time, the Charter School’s charter has been renewed twice (2008 and 2014), and is now set to expire on June 30, 2019. (Renewal Petition, p. 10.2). Pursuant to Education Code section 47605, subdivision (b), a public hearing was held on February 7, 2019, to consider the level of support for the renewal of the Charter School’s charter.

After reviewing the Renewal Petition, District Staff provided LAS with a letter, dated February 15, 2019, identifying a number of recommended revisions, updates and/or clarifications to the Renewal Petition. In response, on February 22, 2019, the Charter School submitted additional information to the District addressing District Staff’s concerns and recommendations. This Report sets forth findings based upon a review by District Staff and legal counsel of the initial Renewal Petition, as well as the supplemental information submitted to the District by Petitioner.

### II. Driving Governance

#### A. Academic Performance Criteria

As a prerequisite to the renewal process, the Charter School must provide documentation with its Renewal Petition showing that the Charter School has satisfied at least one of the following

## Board of Education Executive Summary

### Academic Office

Consider Resolution No. 3065 or 3066: Renewal Charter Petition for  
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academic performance criteria specified in Education Code section 47607, subdivision (b) (5 CCR § 11966.4(a)(1).):

1. That the Charter School has attained its Academic Performance Index (API) growth target in the prior year or in two of the last three years, both schoolwide and for all groups of pupils served by the Charter School; or
2. That the Charter School ranked in deciles 4 to 10, inclusive, on the API in the prior year or in two of the last three years; or
3. That the Charter School ranked in deciles 4 to 10, inclusive, on the API for a demographically comparable school in the prior year or in two of the last three years; or
4. That the District determines that the academic performance of the Charter School is at least equal to the academic performance of the public schools that the Charter School pupils would otherwise have been required to attend, as well as the academic performance of the schools in the school district in which the Charter School is located, taking into account the composition of the pupil population that is served at the Charter School.

Education Code section 52052(f) provides an alternative to be used by schools and school districts in lieu of the API, which was discontinued after 2013. For purposes of paragraph (1) to (3), inclusive, of subdivision (b) of Section 47607, alternative measures show increases in pupil academic achievement for all groups of pupils school-wide and among significant student groups shall be used.

#### *B. Review Process for Renewal Petition; Grounds for Denial*

The Board of Education may deny a renewal petition if the charter school fails to meet the minimum standard for renewal, or if the Board of Education finds that:

- 1) The charter school presents an unsound educational program for students during the term of its renewal charter; or
- 2) The charter school is demonstrably unlikely to successfully implement the program set forth in the renewal petition; or
- 3) The renewal petition does not contain the necessary affirmations; or

## Board of Education Executive Summary

### Academic Office

Consider Resolution No. 3065 or 3066: Renewal Charter Petition for  
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- 4) The renewal petition does not contain a declaration of whether or not the charter school shall be deemed the exclusive public employer of the employees of the charter school for purpose of Chapter 10.7 of Division 4 of Title 1 of the Government Code; or
- 5) Where changes to the charter school's operations are proposed, the renewal petition does not contain reasonably comprehensive descriptions of the 15 required elements set forth in the Charter Schools Act.

If the Board of Education denies the Renewal Petition, the Board must adopt written findings of facts based on any of the above-mentioned criteria or standards. In addition, the District "shall consider increases in pupil academic achievement for all groups of pupils served by the charter school as the most important factor in determining whether to grant a charter renewal." Ed. Code § 47607(a)(3)(A). The Board must also consider "the past performance of the school's academics, finances, and operation in evaluating the likelihood of future success, along with future plans for improvement if any." (5 CCR § 11966.4(b)(1))

Charter school petitions are also required to include discussion of the impact on the chartering district, including, the facilities to be utilized by a proposed charter school, the manner in which administrative services will be provided, potential civil liabilities for the school district, and a three year projected operational budget and cash flow. (Ed Code, § 47605, subd. (g)).

A charter may be renewed an unlimited number of times; however, each renewal must be for exactly five years. (Ed. Code, § 47607). If a school district fails to make written factual findings to support a denial within 60 days of the district's receipt of a petition, the charter school's petition is automatically renewed. (5 CCR, §11966.4(c).)

### III. Results of Petition Review (Findings of Fact Determinations)

#### A. Academic Performance Criteria Met by Charter School

Data in the Renewal Petition demonstrate that the Charter School has met at least one of the statutory prerequisite criteria for renewal set forth in Education Code section 47607, subdivision (b), as modified by Education Code section 52052(f).

Specifically, the Renewal Petition indicates that the Charter School's academic performance "is at least equal to the academic performance of the public schools that the Charter School pupils would otherwise have been required to attend, as well as the academic performance of the schools in the school district in which the Charter School is located, taking into account the composition of the pupil population that is served at the Charter School." (Education Code § 47607, subdivision (b)). (Renewal Petition, p. 21.) The Renewal Petition illustrates that while

# Board of Education Executive Summary

## Academic Office

Consider Resolution No. 3065 or 3066: Renewal Charter Petition for Language Academy of Sacramento  
March 21, 2019



the Charter School generally has academic achievement that is below that of the District as a whole, the Charter School’s academic performance generally exceeds that of comparable District schools. (Renewal Petition, pp. 92-96).

<b>SBAC 2017-2018: ELA Standards Met/Exceeded</b>	<b>LAS</b>	<b>SCUSD</b>	<b>Pacific</b>	<b>Oak Ridge</b>	<b>Will C. Wood</b>
Overall	35%	40%	17%	15%	31%
Hispanic or Latino	34%	31%	16%	15%	25%
English Learner	5%	8%	5%	7%	2%
Reclassified-Fluent English Proficient (“RFEP”)	52%	58%	42%	35%	48%
Students with Disabilities	11.76%	15%	0%	14%	6%
Economically Disadvantaged	29.09%	31%	15%	14%	30%

<b>SBAC 2016-17: ELA Standards Met/Exceeded</b>	<b>LAS</b>	<b>SCUSD</b>	<b>Pacific</b>	<b>Oak Ridge</b>	<b>Will C. Wood</b>
Overall	39%	39.41%	15.85%	15.03%	33.59%
African-American	45%	22.11%	7.69%	12.77%	9.09%
Hispanic or Latino	37%	31.27%	15.42%	15.03%	28.33%
English Learner	13%	10.38%	3.7%	5.95%	6.28%
Reclassified-Fluent English Proficient (“RFEP”)	66%	65.12%	47.82%	36.66%	65.55%
Students with Disabilities	18%	13.60%	0%	4.35%	3.13%
Economically Disadvantaged	30%	30.52%	14.64%	14.14%	33.39%

<b>SBAC Difference 2017-2018 from 2014-2015 ELA</b>	
Overall	8%
Hispanic or Latino	9%
English Learner	0%
Reclassified-Fluent English Proficient (“RFEP”)	10%
Students with Disabilities	12%
Economically Disadvantaged	10%

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<b>SBAC 2017-2018: Math Standards Met/Exceeded</b>	<b>LAS</b>	<b>SCUSD</b>	<b>Pacific</b>	<b>Oak Ridge</b>	<b>Will Wood</b>	<b>C.</b>
Overall	28%	32%	19%	14%	21%	
Hispanic or Latino	26%	23%	22%	11%	12%	
English Learner	6%	9%	14%	6%	5%	
Reclassified-Fluent English Proficient (“RFEP”)	40%	42%	34%	32%	32%	
Students with Disabilities	10%	13%	0%	14%	2%	
Economically Disadvantaged	22%	24%	18%	14%	20%	

<b>SBAC 2016-2017: Math Standards Met/Exceeded</b>	<b>LAS</b>	<b>SCUSD</b>	<b>Pacific</b>	<b>Oak Ridge</b>	<b>Will Wood</b>	<b>C.</b>
Overall	31%	31.48%	16.75%	10.67%	23.57%	
African-American	36%	14.4%	8.89%	8.51%	3.5%	
Hispanic or Latino	29%	22.79%	19.07%	8.29%	17.57%	
English Learner	11%	11.1%	11.59%	3.92%	4.19%	
Reclassified-Fluent English Proficient (“RFEP”)	49%	49.24%	43.48%	20%	51.19%	
Students with Disabilities	18%	12.2%	0%	6.52%	1.04%	
Economically Disadvantaged	22%	23.33%	16.3%	10.86%	23.51%	

<b>SBAC Difference 2017-2018 from 2014-2015 Math</b>	
Overall	4%
Hispanic or Latino	4%
English Learner	-4%
Reclassified-Fluent English Proficient (“RFEP”)	3%
Students with Disabilities	10%
Economically Disadvantaged	3%

# Board of Education Executive Summary

## Academic Office

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CST Science: Standard Met/Exceeded	LAS	SCUSD
2015-2016	Grade 5: 57% Grade 8: 40%	Grade 5: 41% Grade 8: 56%
2014-2015	Grade 5: 36% Grade 8: 51%	Grade 5: 41% Grade 8: 58%
2013-2014	Grade 5: 65% Grade 8: 68%	Grade 5: 46% Grade 8: 62%

Student Population	2017-2018	2017-2018	2017-2018	2017-2018	2016-2017	2016-2017	2016-2017
	District: #	Site: #	Site: %	District: %	Site: %	District: %	District: #
Total Enrollment	40,854	585	100	100	100	100	41,085
English Learner	7,752	268	48.5	19	47.3	19.8	8,143
Students with Disabilities	5,973	66	11.3	14.6	11.7	13.3	5,455
Socioeconomically Disadvantaged	29,147	443	75.7	71.3	65.1	70.3	28,876
Foster Youth	207	1	0.2	0.5	0.4	<1.0	261
Homeless Youth	319	4	0.7	0.8	0.9	0.8	367
African- American	5,751	14	2.4	14.1	2.7	14.2	5,818
American- Indian or Alaska Native	216	0	0.0	0.5	0.2	0.6	251
Asian	7,274	0	0.0	17.8	0.0	17.6	7,219
Filipino	618	1	0.2	1.5	0.0	1.5	604
Hispanic or Latino	15,964	548	93.7	39.1	93.1	39.3	16,136
Pacific Islander	907	0	0.0	2.2	0.0	2.2	891
White	7,332	17	2.9	17.9	3.2	18.2	7,476
Two or More Races	2,785	5	0.9	6.8	0.9	6.5	2,690
No Race Indicated	7	0	0.0	<1.0	0.0	unavailable	unavailable

### *B. Increases in Pupil Academic Achievement*

As discussed above, the Board “shall consider increases in pupil academic achievement for all groups of pupils served by the charter school as the most important factor in determining

## Board of Education Executive Summary

### Academic Office

Consider Resolution No. 3065 or 3066: Renewal Charter Petition for  
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whether to grant a charter renewal.” Ed. Code § 47607(a)(3)(A). Review of the Charter School’s academic achievement, both schoolwide and by pupil subgroup shows that the results are generally favorable, with the Charter School generally outperforming comparable District schools, while typically performing slightly below the District as a whole. (Renewal Petition, pp. 92-96.) While the overall academic performance of LAS students, especially middle school students, is generally above or equal to that of students enrolled in equivalent grades in the District’s comparable schools, District Staff will continue to monitor the Charter School’s performance closely over the course of the charter term, with an expectation of further increases in academic achievement schoolwide and across all pupil subgroups.

#### 1. Schoolwide Academic Achievement

The Renewal Petition includes data from the 2016-2017 CAASPP Smarter Balanced assessments (“SBAC”), indicating that schoolwide, 39% of LAS students met or exceeded standards for ELA and 31% met or exceeded standards for Math. (Renewal Petition, pp. 92-96).

The Charter School’s schoolwide achievement in 2017-2018, slightly decreased, with 35% of the Charter School’s students meeting or exceeding standards for ELA and 28% meeting or exceeding standards for Math. Between 2014-2015 and 2017-2018, however, the overall percentage of the Charter School’s students meeting or exceeding ELA standards increased by 8 percent, and the overall percentage of students meeting or exceeding Math standards increased by 4 percent. (Renewal Petition, pp. 92-96).

When compared to SCUSD students, the Charter School’s students attained lower overall levels of achievement in ELA (35% v the District’s 40%) and lower overall levels of achievement in Math (28% v the District’s 32%) in 2017-2018. However, the Renewal Petition and data table above indicate that the Charter School overall outperforms the District’s comparable schools in ELA (35% meeting or exceeding standards, as compared to 17%, 15%, and 31%) and Math (28% meeting or exceeding standards, as compared to 19%, 14%, and 21%). (Renewal Petition, pp. 92-96).

#### 2. Academic Achievement by Subgroup

African American students were not a numerically significant subgroup, and their SBAC scores were not reported, in 2014-2015, 2015-2016, and 2017-2018. African American ELA and Math performance was reported in 2016-2017, however, and 45% of these students met or exceeded ELA standards, and 36% met or exceeded Math standards. (Renewal Petition, pp. 92-96).

Hispanic or Latino students at LAS saw increases in ELA performance and Math from 2014-2015 to 2017-2018, by 9% and 4%, respectively. For 2017-2018, the Charter School’s students’

## Board of Education Executive Summary

### Academic Office

Consider Resolution No. 3065 or 3066: Renewal Charter Petition for Language Academy of Sacramento  
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ELA and Math performances exceeded that of the District and comparable schools. (Renewal Petition, pp. 92-96).

English Learner student performance from 2014-2015 to 2017-2018 remained even in ELA and Math performance decreased by -4%. The Charter School's 2017-2018 student performances were slightly below that of the District, but was roughly equivalent to the performance of the comparable schools for ELA and Math. (Renewal Petition, pp. 92-96).

Reclassified Fluent English Proficient students at LAS saw increases in ELA and Math performance from 2014-2015 to 2017-2018 (10% and 3%, respectively). The Charter School's 2017-2018 student performances were slightly below that of the District but exceeded the performance of the comparable schools for ELA and Math. (Renewal Petition, pp. 92-96).

Students with Disabilities saw increases in ELA and Math performance from 2014-2015 to 2017-2018 (12% and 10%, respectively). The Charter School's students' 2017-2018 ELA performance was below to that of the District, and mostly exceeded the comparable schools' performance. The Charter School's students' 2017-2018 Math performance was below that of the District, but mostly exceeded the performance of the comparable schools. (Renewal Petition, pp. 92-96.).

Economically Disadvantaged students saw increases in ELA and Math performance from 2014-2015 to 2017-2018 (10% and 3%, respectively). The Charter School's 2017-2018 ELA performance was slightly below to that of the District, but mostly exceeded that of the comparable schools. The Charter School's student 2017-2018 Math performance was roughly equivalent to that of the District and comparable schools. (Renewal petition, pp. 92-96.).

#### *C. District Staff Review of Renewal Petition*

District Staff reviewed the following elements in the originally-submitted Renewal Petition:

- A) Educational Program
- B) Measurable Student Outcomes
- C) Assessment of Measurable Outcome Goals
- D) Governance and Legal Issues
- E) Employee Qualifications
- F) Health and Safety Procedures
- G) Means to Achieve a Racial and Ethnic Balance
- H) Admissions Requirements
- I) Financial and Programmatic Audit
- J) Student Discipline, Pupil Suspension and Expulsion Procedures
- K) Retirement System



# Board of Education Executive Summary

## Academic Office

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- L) Attendance Alternatives
- M) Description of Employee Rights
- N) Dispute Resolution Process, Oversight, Reporting and Renewal
- O) Labor Relations
- P) School Closure Procedures

District Staff also reviewed the impact on the District as described in the original Renewal Petition.

Following its review of the originally-submitted Renewal Petition, District Staff recommended revisions and additional information to improve the Renewal Petition. Specifically, District Staff noted deficiencies or incomplete information regarding the following: (1) the Renewal Petition's lack of a reasonably comprehensive description of new requirements of charter schools; (2) assurances that the Charter School shall not discriminate based on religion; (3) failure to provide a clear description of the target student population and goals and actions as to each subgroup of students required by law; (4) vague explanation of how pupil progress will be assessed and methods by which pupil progress in meeting outcomes will be measured; (5) omission of the Charter School's draft conflict of interest policy; (6) failure to state that all non-core teachers must be bilingual or otherwise able to communicate with non-English-speaking students; (7) failure to provide a comprehensive school safety plan and Emergency and Safety Handbook specific to LAS; (8) lack of detail regarding outreach efforts targeted toward recruiting underserved racial and ethnic groups in order to serve a student population that is more reflective of the territorial jurisdiction of the District; (9) inadequate description of lottery system legal compliance; and (10) lack of explanation of (\$966,766) liability and budget presumptions.

As noted above, Petitioner submitted supplemental information to the District addressing the concerns identified in the District's letter. Specifically, Petitioner submitted Appendix 2 of the supplemental information which provided specific annual goals and actions for each subgroup of pupils at LAS including Latino students, socioeconomically disadvantaged students, students with disabilities, English learners, and Reclassified-Fluent English proficient ("RFEP") students.

Based on the results of the District Staff's review of the Renewal Petition, and the supplemental information submitted by Petitioner, District Staff has concluded that all of the required elements are reasonably comprehensive individually and collectively. As discussed above, District Staff has also concluded that LAS meets the prerequisite statutory requirements for renewal set forth in Education Code section 47607, subdivision (b).

#### IV. Budget

State income and various other income sources to the District are reduced when students living in District boundaries enroll at a charter school. Under Education Code section 47604,

## Board of Education Executive Summary

### Academic Office

Consider Resolution No. 3065 or 3066: Renewal Charter Petition for Language Academy of Sacramento  
March 21, 2019



subdivision (c), a school district that grants a charter to a charter school to be operated by, or as, a nonprofit public benefit corporation is not held liable for the charter school's debts or obligations as long as the school district complies with all oversight responsibilities. The District will continue to have monitoring and oversight responsibility for charter school finances, as specified in the Charter Schools Act.

#### **V. Goals, Objectives and Measures**

Not Applicable.

#### **VI. Major Initiatives**

Not Applicable.

#### **VII. Results**

District Staff recommends that the Board approve Resolution 3065 to approve the Renewal Petition or approve Resolution 3066 to deny the Renewal Petition under the California Charter Schools Act.

#### **VIII. Lessons Learned/Next Steps**

If the Renewal Petition is approved by the Board, the District, as the charter authorizer, will provide continued oversight by conducting annual visits and programmatic audits to review the Charter School's academic achievement, as well as records of past performance and future plans regarding academics, finances, and operations. Additionally, the District and LAS will collaborate on the timely submission of the following:

1. Signed Operational Memorandum of Understanding
2. Signed Special Education Memorandum of Understanding

The Renewal Petition and supplemental information is available online at:

<http://www.scusd.edu/charter-petitions>

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 3065  
RESOLUTION TO APPROVE THE RENEWAL CHARTER PETITION OF  
LANGUAGE ACADEMY OF SACRAMENTO**

WHEREAS, petitioners for Language Academy of Sacramento (“Petitioners”) submitted to Sacramento City Unified School District (“District”) a renewal charter petition (“Petition”), dated January 22, 2019; and

WHEREAS, the District’s Governing Board held a public hearing on February 7, 2019 and took board action on March 21, 2019; and

WHEREAS, the Governing Board has considered the level of public support for Language Academy of Sacramento and has reviewed the Petition, including all supporting documentation; and

WHEREAS, in reviewing the Petition, the Governing Board has been guided by the intent of the California Legislature that charter schools are and should become an integral part of the California educational system and that establishment of charter schools should be encouraged; and

WHEREAS, the District staff reviewed and analyzed the Petition and supporting documents for legal, programmatic, and fiscal sufficiency; and

NOW, THEREFORE, BE IT RESOLVED that the Sacramento City Unified School District Board of Education hereby adopts the Petitioner submitted Written Analysis Response and written Staff Report.

BE IT FURTHER RESOLVED, that the Petition is hereby approved.

BE IT FURTHER RESOLVED the term of the charter shall be for five (5) years, beginning on July 1, 2019 and expiring June 30, 2024.

BE IT FURTHER RESOLVED that the Petition approval is conditional upon signed Memorandums of Understanding for Operations and Special Education by Petitioner and District no later than May 16, 2019.

**PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this 21<sup>st</sup> day of March, 2019, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ATTESTED TO:

\_\_\_\_\_  
Jorge A. Aguilar  
Secretary of the Board of Education

\_\_\_\_\_  
Jessie Ryan  
President of the Board of Education

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 3066  
RESOLUTION TO DENY THE RENEWAL CHARTER PETITION OF  
LANGUAGE ACADEMY OF SACRAMENTO**

WHEREAS, petitioners for Language Academy of Sacramento (“Petitioners”) submitted to Sacramento City Unified School District (“District”) a renewal charter petition (“Petition”), dated January 22, 2019; and

WHEREAS, the District’s Governing Board held a public hearing on February 7, 2019 and took board action on March 21, 2019; and

WHEREAS, the Governing Board has considered the level of public support for Language Academy of Sacramento and has reviewed the Petition, including all supporting documentation; and

WHEREAS, in reviewing the Petition, the Governing Board has been guided by the intent of the California Legislature that charter schools are and should become an integral part of the California educational system and that establishment of charter schools should be encouraged; and

WHEREAS, the District staff reviewed and analyzed the Petition and supporting documents for legal, programmatic, and fiscal sufficiency; and

NOW, THEREFORE, BE IT RESOLVED that the Sacramento City Unified School District Board of Education hereby adopts the Petitioner submitted Written Analysis Response and written Staff Report.

BE IT FURTHER RESOLVED, that the Petition is hereby denied.

**PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this 21<sup>st</sup> day of March, 2019, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ATTESTED TO:

\_\_\_\_\_  
Jorge A. Aguilar  
Secretary of the Board of Education

\_\_\_\_\_  
Jessie Ryan  
President of the Board of Education

# LAS Financial Updates

MARCH 22, 2019

BRIAN HOLMES  
KELLY ELLIS



## Contents



- 1. YTD Financial Update**
  - A. February Forecast Updates
  - B. Cash Flow Projection
- 2. General Updates**
  - A. 2<sup>nd</sup> Interim Submission
  - B. Looking Ahead

# FY19 YTD Financial Update



## 2018-19 February Forecast Update

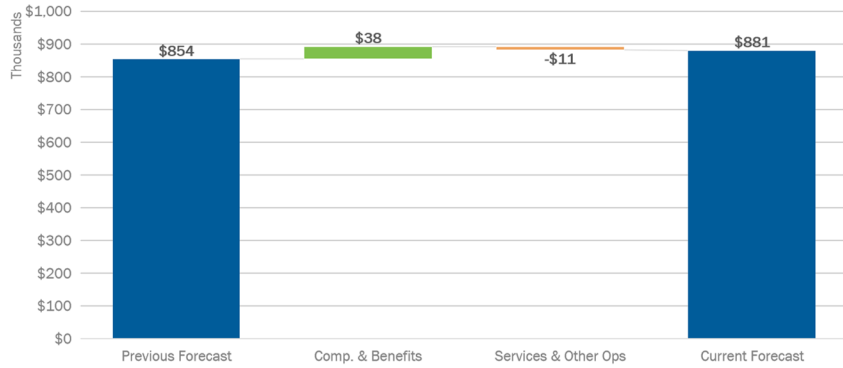
4

		2018-19	2018-19	Variance
		Previous Forecast	Current Forecast	
Revenue	LCFF Entitlement	5,662,055	5,662,055	-
	Federal Revenue	284,250	284,250	-
	Other State Revenues	929,261	929,261	-
	Local Revenues	380,300	380,300	-
	Fundraising and Grants	70,000	70,000	-
	<b>Total Revenue</b>	<b>7,325,866</b>	<b>7,325,866</b>	<b>-</b>
Expenses	Compensation and Benefits	4,230,184	4,192,268	37,916
	Books and Supplies	325,065	325,135	(70)
	Services and Other Operating	1,361,182	1,372,432	(11,250)
	Depreciation	555,000	555,000	-
	Other Outflows	-	-	-
	<b>Total Expenses</b>	<b>6,471,431</b>	<b>6,444,835</b>	<b>26,597</b>
	<b>Operating Income</b>	<b>854,435</b>	<b>881,032</b>	<b>26,597</b>
	Beginning Balance (Unaudited)	8,340,720	8,340,720	-
	Operating Income	854,435	881,032	26,597
	<b>Ending Fund Balance (incl. Depreciation)</b>	<b>9,195,155</b>	<b>9,221,751</b>	<b>26,597</b>
	<b>Ending Fund Balance as % of Expenses</b>	<b>142.1%</b>	<b>143.1%</b>	<b>1.0%</b>

## 2018-19 February Forecast Update



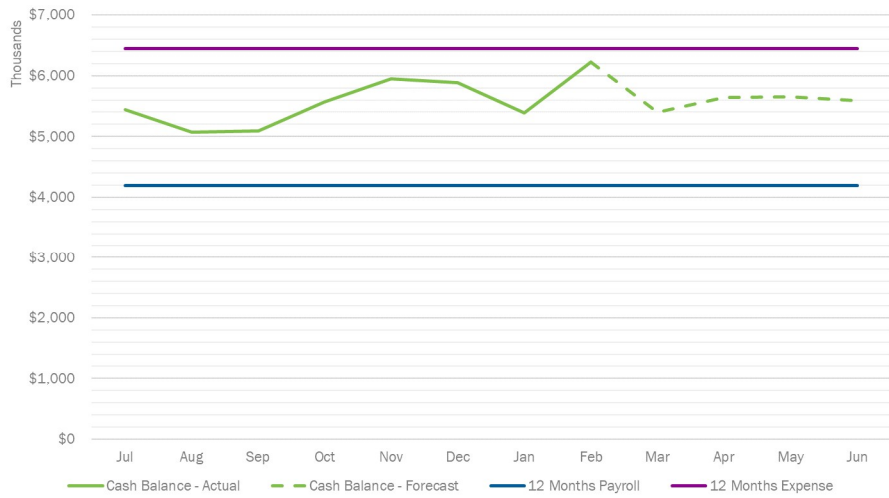
Several changes lead to an operating income increase of \$27k



## 2018-2019 Cash Update



Projecting to end FY19 with approx. \$5.6M in cash reserves



# General Updates



## 2<sup>nd</sup> Interim Report

8

What?

- The district & county's second financial update since the approved budget
- Includes data from July-January
- Includes January projections, cash flow, and a multi-year projection (same as 1<sup>st</sup> Interim)

When?

- Due to district on or before March 15th

How?

- Electronic file must be sent to district
- Printed report must be delivered to district including:
  - Certification with original signature



## Looking Ahead

9

### Next Steps

- Reporting submissions:
  - 2<sup>nd</sup> Interim (March 15) - Submitted
  - P1 Attendance Data (May 1)

### Risks & Opportunities

- **Risks**
  - Unbudgeted expenses
- **Opportunities**
  - Continuing to monitor higher than projected ADA

### Goals & Horizon Issues

- 2019-2020 projections to be presented in April
  - These will most likely be similar to Renewal

# Thank you!

**ADDITIONAL QUESTIONS? CONTACT US:**

Kelly Ellis: [Kelly.Ellis@edtec.com](mailto:Kelly.Ellis@edtec.com)  
Brian Holmes: [Brian.Holmes@edtec.com](mailto:Brian.Holmes@edtec.com)

**edtec**

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**Language Academy**  
**Income Statement**  
**As of Feb FY2019**

	Actual				YTD		Budget							
	Dec	Jan	Feb	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast		Approved Budget v1 vs. Current Forecast		Current Forecast Remaining	% Current Forecast Spent	
								Forecast	Forecast	Forecast	Forecast			
<b>SUMMARY</b>														
<b>Revenue</b>														
LCFF Entitlement	502,596	-	1,050,137	3,057,418	5,608,464	5,662,055	5,662,055	-	-	53,591	-	2,604,637	54%	
Federal Revenue	2,500	-	90,182	142,269	244,555	284,250	284,250	-	-	39,695	-	141,981	50%	
Other State Revenues	44,326	25,219	85,205	589,753	683,303	929,261	929,261	-	-	245,958	-	339,508	63%	
Local Revenues	2,252	1,537	5,856	29,692	371,000	380,300	380,300	-	-	9,300	-	350,608	8%	
Fundraising and Grants	12,670	-	4,983	52,809	55,000	70,000	70,000	-	-	15,000	-	17,191	75%	
<b>Total Revenue</b>	<b>564,344</b>	<b>26,756</b>	<b>1,236,363</b>	<b>3,871,941</b>	<b>6,962,322</b>	<b>7,325,866</b>	<b>7,325,866</b>	-	-	<b>363,544</b>	-	<b>3,453,926</b>	<b>53%</b>	
<b>Expenses</b>														
Compensation and Benefits	392,238	377,179	365,405	2,604,641	4,227,634	4,230,184	4,192,268	37,916	35,366	(57,323)	1,587,627	62%		
Books and Supplies	13,610	23,623	7,191	233,687	267,812	325,065	325,135	(70)	(70)	(39,326)	91,448	72%		
Services and Other Operating Expenditures	130,121	131,016	54,993	698,506	1,333,106	1,361,182	1,372,432	(11,250)	(11,250)	-	673,926	51%		
Depreciation	4,393	17,497	-	30,484	555,000	555,000	555,000	-	-	-	524,516	5%		
Other Outflows	65,649	10,067	7,159	90,771	-	-	-	-	-	-	(90,771)	-		
<b>Total Expenses</b>	<b>606,011</b>	<b>559,381</b>	<b>434,748</b>	<b>3,658,088</b>	<b>6,383,552</b>	<b>6,471,431</b>	<b>6,444,835</b>	<b>26,597</b>	<b>(61,283)</b>	<b>(61,283)</b>	<b>2,786,746</b>	<b>57%</b>		
<b>Operating Income</b>	<b>(41,667)</b>	<b>(532,625)</b>	<b>801,615</b>	<b>213,852</b>	<b>578,770</b>	<b>854,435</b>	<b>881,032</b>	<b>26,597</b>	<b>302,261</b>	<b>302,261</b>	<b>667,179</b>			
<b>Fund Balance</b>														
Beginning Balance (Unaudited)					-	8,340,720	8,340,720							
Operating Income					578,770	854,435	881,032							
<b>Ending Fund Balance</b>					<b>578,770</b>	<b>9,195,155</b>	<b>9,221,751</b>							
Fund Balance as a % of Expenses					9%	142%	143%							

Language Academy  
Income Statement  
As of Feb FY2019

	Actual			YTD			Budget							
	Dec	Jan	Feb	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast		Approved Budget v1 vs. Current Forecast		Current Forecast Remaining	% Current Forecast Spent	
								Forecast	Forecast	Forecast	Forecast			
<b>KEY ASSUMPTIONS</b>														
<b>Enrollment Summary</b>														
K-3					283	279	279	279	-	-	(4)	-	-	
4-6					198	198	198	198	-	-	-	-	-	
7-8					128	128	128	128	-	-	-	-	-	
<b>Total Enrolled</b>					<b>609</b>	<b>605</b>	<b>605</b>	<b>605</b>	-	-	<b>(4)</b>	-	-	
<b>ADA %</b>					95.0%	95.0%	95.0%	95.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
K-3					95.0%	95.0%	95.0%	95.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
4-6					95.0%	95.0%	95.0%	95.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
7-8					95.0%	95.0%	95.0%	95.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
<b>Average ADA %</b>					<b>95.0%</b>	<b>95.0%</b>	<b>95.0%</b>	<b>95.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	
<b>ADA</b>					268.85	265.05	265.05	265.05	-	-	(3.80)	-	-	
K-3					188.10	188.10	188.10	188.10	-	-	-	-	-	
4-6					121.60	121.60	121.60	121.60	-	-	-	-	-	
7-8					<b>578.55</b>	<b>574.75</b>	<b>574.75</b>	<b>574.75</b>	-	-	<b>(3.80)</b>	-	-	
<b>Total ADA</b>														

**Language Academy**  
**Income Statement**  
**As of Feb FY2019**

	Actual			YTD		Budget								
	Dec	Jan	Feb	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast		Previous Forecast vs. Current Forecast		Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent	
							Current Forecast	Forecast	Current Forecast	Forecast				
<b>REVENUE</b>														
<b>LCFF Entitlement</b>														
8011 Charter Schools General Purpose Entitlement - State Aid	324,666	-	649,332	1,984,070	3,801,497	3,761,466	3,682,123	(79,343)	(119,374)	1,698,053	54%			
8012 Education Protection Account Entitlement	-	-	205,476	410,952	673,037	769,355	848,698	79,343	175,660	437,746	48%			
8096 Charter Schools in Lieu of Property Taxes	177,930	-	195,329	662,396	1,133,929	1,131,234	1,131,234	-	(2,695)	468,839	59%			
<b>SUBTOTAL - LCFF Entitlement</b>	<b>502,596</b>	<b>-</b>	<b>1,050,137</b>	<b>3,057,418</b>	<b>5,608,464</b>	<b>5,662,055</b>	<b>5,662,055</b>	<b>(0)</b>	<b>53,591</b>	<b>2,604,637</b>	<b>54%</b>			
<b>Federal Revenue</b>														
8181 Special Education - Entitlement	-	-	-	-	73,125	73,125	73,125	-	-	73,125	0%			
8291 Title I	-	-	81,849	125,584	151,900	177,789	177,789	-	25,889	52,205	71%			
8292 Title II	-	-	5,833	11,685	19,530	23,336	23,336	-	3,806	11,651	50%			
8294 Title IV	2,500	-	2,500	5,000	-	10,000	10,000	-	10,000	5,000	50%			
<b>SUBTOTAL - Federal Revenue</b>	<b>2,500</b>	<b>-</b>	<b>90,182</b>	<b>142,269</b>	<b>244,555</b>	<b>284,250</b>	<b>284,250</b>	<b>-</b>	<b>39,695</b>	<b>141,981</b>	<b>50%</b>			
<b>Other State Revenue</b>														
8311 Other State Apportionments - Current Year	-	-	-	-	-	4,047	4,047	-	4,047	4,047	0%			
8319 Other State Apportionments - Prior Years	-	-	4,050	9,821	-	5,771	5,771	-	5,771	(4,050)	170%			
8381 Special Education - Entitlement (State)	25,219	-	-	154,117	302,003	300,020	300,020	-	(1,984)	145,903	51%			
8550 Mandated Cost Reimbursements	9,227	-	51,994	61,221	105,261	105,278	105,278	-	17	44,057	58%			
8560 State Lottery Revenue	-	-	29,161	29,161	112,239	111,502	111,502	-	(737)	82,341	26%			
8590 All Other State Revenue	9,880	-	-	9,880	-	19,760	19,760	-	19,760	9,880	50%			
8593 Other State Revenue 3	-	-	-	219,084	-	219,084	219,084	-	219,084	-	100%			
8596 Other State Revenue 6	-	-	-	106,470	163,800	163,800	163,800	-	-	57,330	65%			
<b>SUBTOTAL - Other State Revenue</b>	<b>44,326</b>	<b>25,219</b>	<b>85,205</b>	<b>589,753</b>	<b>683,303</b>	<b>929,261</b>	<b>929,261</b>	<b>-</b>	<b>245,958</b>	<b>339,508</b>	<b>63%</b>			
<b>Local Revenue</b>														
8636 Uniforms	465	-	-	11,950	6,000	12,000	12,000	-	6,000	50	100%			
8638 Merchandise Sales	-	-	-	1,029	1,000	1,300	1,300	-	300	271	79%			
8660 Interest	492	1,429	467	6,235	4,000	7,000	7,000	-	3,000	765	89%			
8670 Fees and Contracts	500	-	1,000	3,000	6,000	6,000	6,000	-	-	3,000	50%			
8693 Field Trips	-	-	-	-	15,000	15,000	15,000	-	-	15,000	0%			
8699 All Other Local Revenue	-	-	-	300	5,000	5,000	5,000	-	-	4,700	6%			
8781 All Other transfers from Districts or Charter Schools	795	108	4,389	7,178	334,000	334,000	334,000	-	-	334,000	0%			
8999 Uncategorized Revenue	-	-	-	-	-	-	-	-	-	(7,178)	-			
<b>SUBTOTAL - Local Revenue</b>	<b>2,252</b>	<b>1,537</b>	<b>5,856</b>	<b>29,692</b>	<b>371,000</b>	<b>380,300</b>	<b>380,300</b>	<b>-</b>	<b>9,300</b>	<b>350,608</b>	<b>8%</b>			
<b>Fundraising and Grants</b>														
8801 Donations - Parents	370	-	1,782	7,836	15,000	15,000	15,000	-	-	7,164	52%			
8802 Donations - Private	1,000	-	305	3,840	15,000	15,000	15,000	-	-	11,160	26%			
8803 Fundraising	11,300	-	2,896	41,133	25,000	40,000	40,000	-	15,000	(1,133)	103%			
<b>SUBTOTAL - Fundraising and Grants</b>	<b>12,670</b>	<b>-</b>	<b>4,983</b>	<b>52,809</b>	<b>55,000</b>	<b>70,000</b>	<b>70,000</b>	<b>-</b>	<b>15,000</b>	<b>17,191</b>	<b>75%</b>			
<b>TOTAL REVENUE</b>	<b>564,344</b>	<b>26,756</b>	<b>1,236,363</b>	<b>3,871,941</b>	<b>6,962,322</b>	<b>7,325,866</b>	<b>7,325,866</b>	<b>(0)</b>	<b>363,544</b>	<b>3,453,926</b>	<b>53%</b>			

**Language Academy  
Income Statement  
As of Feb FY2019**

	Actual				YTD		Budget							
	Dec	Jan	Feb	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast		Approved Budget v1 vs. Current Forecast		Current Forecast Remaining	% Current Forecast Spent	
								Forecast	Forecast	Forecast	Forecast			
<b>EXPENSES</b>														
<b>Compensation &amp; Benefits</b>														
<b>Certificated Salaries</b>														
1100 Teachers Salaries	163,619	161,248	172,304	1,001,946	1,745,625	1,679,077	1,679,077	-	66,548	-	66,548	677,131	60%	
1101 Teacher - Stipends	3,800	6,970	1,250	14,520	25,800	32,300	32,300	-	(6,500)	-	(6,500)	17,780	45%	
1103 Teacher - Substitute Pay	4,640	6,318	5,179	38,591	89,900	72,063	39,963	32,100	49,937	-	49,937	1,372	97%	
1300 Certificated Supervisor & Administrator Salaries	9,135	9,135	9,135	73,084	107,675	107,675	107,675	-	-	-	-	34,591	68%	
1311 Cert Admin - Custom 1	32,360	32,360	32,360	217,715	250,644	250,644	301,656	(51,012)	(51,012)	-	(51,012)	83,941	72%	
1920 Other Cert - Summer	-	-	-	-	18,200	18,200	18,200	-	-	-	-	18,200	0%	
1940 Academic Accountability & Intervention	12,333	10,213	10,213	85,076	191,675	193,163	193,163	-	(1,488)	-	(1,488)	108,086	44%	
<b>SUBTOTAL - Certificated Salaries</b>	<b>225,887</b>	<b>226,244</b>	<b>230,441</b>	<b>1,430,931</b>	<b>2,429,518</b>	<b>2,353,121</b>	<b>2,372,033</b>	<b>(18,912)</b>	<b>57,485</b>	<b>(18,912)</b>	<b>57,485</b>	<b>941,102</b>	<b>60%</b>	
<b>Classified Salaries</b>														
2100 Classified Instructional Aide Salaries	1,125	1,803	2,570	15,064	29,735	30,665	30,665	-	(930)	-	(930)	15,602	49%	
2103 SPED Classified	4,442	6,896	8,657	55,461	83,138	140,956	89,944	51,012	(6,806)	-	(6,806)	34,483	62%	
2200 Classified Support Salaries	3,505	5,781	6,639	45,408	93,080	94,213	94,213	-	(1,133)	-	(1,133)	48,804	48%	
2202 SES Tutoring	-	-	-	-	15,171	7,875	7,875	-	7,296	-	7,296	7,875	0%	
2300 Classified Supervisor & Administrator Salaries	10,270	10,806	11,330	94,611	136,342	136,342	136,342	-	-	-	-	41,731	69%	
2400 Classified Clerical & Office Salaries	4,993	5,998	8,123	64,302	105,380	106,380	106,380	-	(1,000)	-	(1,000)	42,078	60%	
2900 Classified Other Salaries	10,607	14,513	18,652	120,009	184,998	187,379	187,379	-	(2,381)	-	(2,381)	67,370	64%	
2905 Other Classified - After School	-	-	-	-	1,260	1,260	1,260	-	-	-	-	1,260	0%	
2925 Other Classified - Childcare	-	113	40	208	2,313	2,313	2,313	-	-	-	-	2,105	9%	
2930 Other Classified - Maintenance/grounds	5,889	6,722	7,925	62,059	87,828	104,402	104,402	-	(16,574)	-	(16,574)	42,343	59%	
<b>SUBTOTAL - Classified Salaries</b>	<b>40,831</b>	<b>56,260</b>	<b>67,963</b>	<b>465,178</b>	<b>739,245</b>	<b>811,785</b>	<b>760,773</b>	<b>51,012</b>	<b>(21,528)</b>	<b>(16,574)</b>	<b>(21,528)</b>	<b>295,595</b>	<b>61%</b>	
<b>Employee Benefits</b>														
3100 STRS	35,007	35,077	37,306	224,320	385,342	381,372	376,146	5,226	9,196	-	9,196	151,826	60%	
3300 OASDI-Medicare-Alternative	6,713	7,698	8,559	58,086	93,303	94,520	94,315	205	(1,012)	-	(1,012)	36,229	62%	
3400 Health & Welfare Benefits	77,838	43,399	19,276	378,373	512,988	520,800	520,800	-	(7,812)	-	(7,812)	142,427	73%	
3500 Unemployment Insurance	133	140	149	943	17,234	18,054	18,054	-	(821)	-	(821)	17,112	5%	
3600 Workers Comp Insurance	4,586	6,877	-	33,479	38,025	37,979	37,979	385	431	-	431	4,115	89%	
3700 Retiree Benefits	-	-	1,711	1,711	-	-	-	-	-	-	-	(1,711)	-	
3900 Other Employee Benefits	1,243	1,484	-	11,621	11,980	12,554	12,554	-	(574)	-	(574)	933	93%	
<b>SUBTOTAL - Employee Benefits</b>	<b>125,520</b>	<b>94,675</b>	<b>67,000</b>	<b>708,532</b>	<b>1,058,871</b>	<b>1,065,278</b>	<b>1,059,462</b>	<b>5,816</b>	<b>(591)</b>	<b>(574)</b>	<b>(591)</b>	<b>350,930</b>	<b>67%</b>	
<b>Books &amp; Supplies</b>														
4100 Approved Textbooks & Core Curricula Materials	2,758	14,943	-	28,953	53,322	52,972	32,670	20,302	20,652	-	20,652	3,717	89%	
4101 SPED Textbooks	-	-	218	218	7,000	7,000	7,000	-	-	-	-	6,782	3%	
4200 Books & Other Reference Materials	1,314	2,828	602	44,358	55,005	54,644	68,365	(13,721)	(13,360)	-	(13,360)	24,007	65%	
4201 Library Resources	-	3,079	-	5,334	12,180	12,100	12,100	-	80	-	80	6,766	44%	
4315 Custodial Supplies	2,115	2,119	2,748	11,566	18,000	18,000	18,000	-	-	-	-	6,434	64%	
4325 Instructional Materials & Supplies	1,587	1,005	489	19,698	15,225	20,570	26,620	(6,050)	(11,395)	-	(11,395)	6,922	74%	
4330 Office Supplies	687	863	1,039	14,330	18,000	18,000	18,000	-	-	-	-	3,670	80%	
4335 PE Supplies	36	18	-	2,982	6,090	6,090	6,090	-	-	-	-	3,098	49%	
4340 Professional Development Supplies	118	263	20	2,892	4,700	4,700	4,700	-	-	-	-	1,808	62%	
4352 Garden	287	-	-	467	2,000	2,000	2,000	(600)	(600)	-	(600)	1,533	23%	
4354 ASES Materials	380	198	231	6,153	2,000	6,200	6,800	-	-	-	(4,800)	647	90%	
4355 Summer Preschool	-	-	-	45	1,200	1,200	1,200	-	-	-	-	1,155	4%	
4356 SPED Consumables	2,867	207	393	7,737	9,590	9,590	9,590	-	-	-	-	1,853	81%	
4410 Classroom Furniture, Equipment & Supplies	1,461	-	-	4,645	10,000	10,000	10,000	-	-	-	-	5,355	46%	
4420 Computers (individual items less than \$5k)	-	-	-	65,546	46,000	75,000	75,000	-	(29,000)	-	(29,000)	9,454	87%	

**Language Academy  
Income Statement  
As of Feb FY2019**

	Actual				YTD		Budget						
	Dec	Jan	Feb	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Forecast vs. Current		Approved Budget v1 vs. Current		Current Forecast Remaining	% Current Forecast Spent
								Forecast	Forecast	Forecast	Forecast		
4423 Classroom Noncapitalized Items 1	-	-	-	195	5,000	5,000	5,000	-	-	-	-	4,805	4%
4430 Non Classroom Related Furniture, Equipment & Supplies	-	-	1,451	18,557	2,500	22,000	22,000	-	-	(19,500)	-	3,443	84%
<b>SUBTOTAL - Books and Supplies</b>	<b>13,610</b>	<b>23,623</b>	<b>7,191</b>	<b>233,687</b>	<b>267,812</b>	<b>325,065</b>	<b>325,135</b>	<b>(70)</b>	<b>(57,323)</b>	<b>(57,323)</b>	<b>(57,323)</b>	<b>91,448</b>	<b>72%</b>
<b>Services &amp; Other Operating Expenses</b>													
5210 Conference Fees	-	2,912	682	7,589	35,250	35,250	35,250	-	-	-	-	27,661	22%
5215 Travel - Mileage, Parking, Tolls	596	18	130	2,169	9,400	9,400	9,400	-	-	-	-	7,231	23%
5220 Travel and Lodging	4,529	859	1,718	9,953	23,500	23,500	23,500	-	-	-	-	13,547	42%
5305 Dues & Membership - Professional	-	-	198	9,691	5,000	10,000	10,000	-	(5,000)	(5,000)	-	309	97%
5450 Insurance - Other	8,722	13,082	-	49,742	50,000	50,000	50,000	-	-	-	-	258	99%
5515 Janitorial, Gardening Services & Supplies	36,298	26,707	-	57,440	161,847	161,847	161,847	-	-	-	-	104,407	35%
5535 Utilities - All Utilities	2,612	5,223	-	36,298	54,000	54,000	54,000	-	-	-	-	17,702	67%
5605 Equipment Leases	-	-	-	20,894	27,600	27,600	27,600	-	-	-	-	6,706	76%
5610 Rent	-	-	-	-	97,265	97,265	97,265	-	-	-	-	97,265	0%
5615 Repairs and Maintenance - Building	-	200	-	5,874	10,000	10,000	10,000	-	-	-	-	4,126	59%
5616 Repairs and Maintenance - Computers	-	-	-	2,095	2,500	2,500	2,500	-	-	-	-	405	84%
5617 Repairs and Maintenance - Other Equipment	-	66	-	1,781	2,500	2,500	2,500	-	-	-	-	719	71%
5803 Accounting Fees	-	-	-	3,499	11,000	11,000	11,000	-	-	-	-	7,501	32%
5804 Parent Trainings	-	-	-	-	1,000	1,000	1,000	-	-	-	-	1,000	0%
5805 Administrative Fees	3,497	5,700	2,240	16,931	18,756	18,756	18,756	-	-	-	-	1,826	90%
5806 Assemblies	-	2,500	-	2,500	3,000	3,000	3,000	-	-	-	-	500	83%
5809 Banking Fees	37	4	19	211	420	420	420	-	-	-	-	209	50%
5812 Business Services	7,917	7,917	7,917	51,901	95,000	95,000	95,000	-	-	-	-	43,099	55%
5813 Board Development	-	-	-	-	2,000	2,000	2,000	-	-	-	-	2,000	0%
5818 SPED Legal Fees	-	-	-	-	1,000	1,000	1,000	(4,500)	(11,000)	(11,000)	-	2,000	0%
5820 Title I/SES	-	-	-	-	15,190	15,190	15,190	-	-	-	-	15,190	0%
5824 District Oversight Fees	-	-	-	-	56,085	56,621	56,621	-	(536)	(536)	-	56,621	0%
5830 Field Trips Expenses	2,731	6,835	11,734	39,961	54,810	54,450	54,450	-	360	360	-	14,489	73%
5833 Fines and Penalties	-	-	-	218	552	552	552	-	(300)	(300)	-	334	39%
5836 Fingerprinting	-	52	222	670	500	500	500	-	-	-	-	130	84%
5839 Fundraising Expenses	3,754	6,374	768	35,905	36,000	36,000	36,000	-	-	-	-	95	100%
5843 Interest - Loans Less than 1 Year	-	-	-	-	108,206	108,206	108,206	-	-	-	-	108,206	0%
5845 Legal Fees	704	3,180	1,287	8,776	7,800	7,800	7,800	(2,200)	(2,200)	(2,200)	-	1,225	88%
5851 Marketing and Student Recruiting	-	-	-	116	1,200	1,200	1,200	-	-	-	-	1,084	10%
5857 Payroll Fees	836	2,143	1,315	10,536	15,000	15,000	15,000	-	-	-	-	4,464	70%
5860 Printing and Reproduction	2,285	3,638	966	22,696	24,000	24,000	24,000	-	-	-	-	1,304	95%
5861 Prior Yr Exp (not accrued)	216	-	-	216	-	-	-	-	-	-	-	(216)	81%
5863 Professional Development - Other	-	1,257	1,075	12,987	11,750	11,750	11,750	(4,250)	(4,250)	(4,250)	-	3,013	99%
5864 Professional Development - Other	12,000	-	-	13,400	13,500	13,500	13,500	-	-	-	-	100	99%
5866 Common Core Professional Development	-	-	-	200	3,500	3,500	3,500	-	-	-	-	3,300	6%
5869 Special Education Contract Instructors	30,388	25,781	17,159	111,854	216,700	160,700	160,700	-	56,000	56,000	-	48,846	70%
5874 Sports	-	2,974	354	8,028	15,225	15,225	15,225	-	-	-	-	7,197	53%
5875 Staff Recruiting	-	750	-	750	1,000	1,000	1,000	-	-	-	-	250	75%
5878 Student Assessment	-	-	-	8,057	12,180	12,100	12,100	-	80	80	-	4,043	67%
5880 Student Health Services	-	-	-	-	3,045	3,025	3,025	-	20	20	-	3,025	0%
5881 Student Information System	-	-	-	14,899	15,225	15,125	15,125	-	100	100	-	227	99%
5884 Substitutes	4,614	3,533	-	33,384	-	50,000	50,000	-	(50,000)	(50,000)	-	16,616	67%
5887 Technology Services	2,160	-	3,624	41,183	30,000	52,600	52,600	-	(22,600)	(22,600)	-	11,417	78%
5893 Transportation - Student	5,200	2,275	3,575	30,688	50,000	50,000	50,000	-	-	-	-	19,312	61%
5899 Miscellaneous Operating Expenses	-	-	-	2,198	-	-	-	-	-	-	-	(2,198)	48%
5910 Communications - Internet / Website Fees	-	165	10	2,294	4,800	4,800	4,800	-	-	-	-	2,506	45%
5915 Postage and Delivery	-	-	9	817	1,800	1,800	1,800	-	-	-	-	983	45%
5920 Communications - Telephone & Fax	-	6,862	-	20,106	24,000	24,000	24,000	-	-	-	-	3,894	84%
<b>SUBTOTAL - Services &amp; Other Operating Exp.</b>	<b>130,121</b>	<b>131,016</b>	<b>54,993</b>	<b>688,506</b>	<b>1,333,106</b>	<b>1,361,182</b>	<b>1,372,432</b>	<b>(11,250)</b>	<b>(39,326)</b>	<b>(39,326)</b>	<b>(39,326)</b>	<b>673,926</b>	<b>51%</b>

Language Academy  
Income Statement  
As of Feb FY2019

	Actual			YTD		Budget						
	Dec	Jan	Feb	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent	
<b>Capital Outlay &amp; Depreciation</b>												
6100 Sites & Improvement of Sites	-	17,497	-	17,497	-	-	-	-	-	(17,497)		
6200 Buildings & Improvement of Buildings	4,393	-	-	12,988	-	-	-	-	-	(12,988)		
6900 Depreciation	-	-	-	-	555,000	555,000	555,000	-	-	555,000		0%
<b>SUBTOTAL - Capital Outlay &amp; Depreciation</b>	<b>4,393</b>	<b>17,497</b>	<b>-</b>	<b>30,484</b>	<b>555,000</b>	<b>555,000</b>	<b>555,000</b>	<b>-</b>	<b>-</b>	<b>524,516</b>		<b>5%</b>
<b>Other Outflows</b>												
7438 Long term debt - Interest	53,814	-	-	53,814	-	-	-	-	-	(53,814)		
7998 Temporary JE Clearing	-	-	-	0	-	-	-	-	-	(0)		
7999 Uncategorized Expense	11,835	10,067	7,159	36,958	-	-	-	-	-	(36,958)		
<b>SUBTOTAL - Other Outflows</b>	<b>65,649</b>	<b>10,067</b>	<b>7,159</b>	<b>90,771</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(90,771)</b>		
<b>TOTAL EXPENSES</b>	<b>606,011</b>	<b>559,381</b>	<b>434,748</b>	<b>3,658,088</b>	<b>6,383,552</b>	<b>6,471,431</b>	<b>6,444,835</b>	<b>26,597</b>	<b>(61,283)</b>	<b>2,786,746</b>		<b>57%</b>

**Language Academy**  
**Monthly Cash Forecast**  
**As of Feb FY2019**

	2018-19												Forecast	Remaining Balance
	Actuals						Forecast							
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
<b>Beginning Cash</b>	5,073,794	5,442,183	5,070,038	5,089,392	5,564,108	5,952,058	5,883,153	5,389,462	6,229,949	5,402,221	5,644,237	5,657,037		
<b>REVENUE</b>														
LCFF Entitlement	-	-	360,740	530,142	613,803	502,596	-	1,050,137	519,205	660,921	425,571	425,571	5,662,055	
Federal Revenue	-	-	-	49,587	2,500	2,500	-	90,182	(36,707)	36,563	52,781	-	284,250	
Other State Revenue	14,011	-	14,011	269,522	137,460	44,326	25,219	85,205	32,409	71,966	61,881	31,016	929,261	
Other Local Revenue	1,510	2,880	32,772	(21,870)	4,754	2,252	1,537	5,856	169,718	60,297	60,297	60,297	380,300	
Fundraising & Grants	-	41	5,157	7,253	22,706	12,670	-	4,983	(3,809)	7,000	7,000	7,000	70,000	
<b>TOTAL REVENUE</b>	<b>15,521</b>	<b>2,921</b>	<b>412,680</b>	<b>785,047</b>	<b>828,309</b>	<b>564,344</b>	<b>26,756</b>	<b>1,236,363</b>	<b>680,817</b>	<b>836,746</b>	<b>607,529</b>	<b>523,884</b>	<b>7,325,866</b>	
<b>EXPENSES</b>														
Certificated Salaries	20,675	43,257	223,771	230,135	230,521	225,887	226,244	230,441	230,547	230,547	230,547	230,547	2,372,033	
Classified Salaries	27,450	60,845	62,467	66,014	81,348	40,831	56,260	67,963	86,652	86,652	86,652	86,652	760,773	
Employee Benefits	50,595	84,815	109,986	100,530	75,412	125,520	94,675	67,000	92,240	88,169	88,169	88,169	1,059,462	
Books & Supplies	61,952	54,395	26,776	27,980	18,158	13,610	23,623	7,191	22,862	22,862	22,862	22,862	325,135	
Services & Other Operating Expenses	56,669	77,228	69,940	102,421	76,118	130,121	131,016	54,993	170,463	166,500	166,500	166,500	1,372,432	
Capital Outlay & Depreciation	-	-	-	(112)	8,595	4,393	17,497	-	416,250	46,250	46,250	46,250	555,000	
Other Outflows	7,897	-	112	-	-	65,649	10,067	7,159	(90,771)	-	-	-	-	
<b>TOTAL EXPENSES</b>	<b>225,238</b>	<b>320,539</b>	<b>493,052</b>	<b>528,967</b>	<b>490,153</b>	<b>606,011</b>	<b>559,381</b>	<b>434,748</b>	<b>928,243</b>	<b>640,980</b>	<b>640,980</b>	<b>640,980</b>	<b>6,444,835</b>	
<b>Operating Cash Inflow (Outflow)</b>	<b>(209,716)</b>	<b>(317,619)</b>	<b>(80,372)</b>	<b>256,080</b>	<b>338,157</b>	<b>(41,667)</b>	<b>(532,625)</b>	<b>801,615</b>	<b>(247,426)</b>	<b>195,766</b>	<b>(33,451)</b>	<b>(117,096)</b>	<b>881,032</b>	
Revenues - Prior Year Accruals	863,954	-	78,382	197,542	29,095	16,380	-	-	35,136	-	-	-	-	
Other Assets	(2,805)	-	68,322	-	-	-	-	-	-	-	-	-	-	
Fixed Assets	-	-	-	-	-	-	-	-	416,250	46,250	46,250	46,250	-	
Expenses - Prior Year Accruals	(44,174)	-	-	-	-	-	-	-	(36,646)	-	-	-	-	
Accounts Payable - Current Year	(131,117)	52,158	(67,976)	(2,176)	(2,186)	13,022	17,040	15,524	(28,276)	-	-	-	-	
Summerholdback for Teachers	(107,753)	(106,684)	20,998	23,269	22,884	22,767	21,895	23,348	-	-	-	-	-	
Loans Payable (Long Term)	-	-	-	-	-	(79,408)	-	-	-	-	-	-	-	
Other Liabilities	-	-	-	-	-	-	-	-	(966,766)	-	-	-	-	
<b>Ending Cash</b>	<b>5,442,183</b>	<b>5,070,038</b>	<b>5,089,392</b>	<b>5,564,108</b>	<b>5,952,058</b>	<b>5,883,153</b>	<b>5,389,462</b>	<b>6,229,949</b>	<b>5,402,221</b>	<b>5,644,237</b>	<b>5,657,037</b>	<b>5,586,190</b>	<b>869,386</b>	





A California Public School

Agenda Item# IVC

**Board Meeting Date:** March 22, 2019

**Subject: February 2019 Check Register**

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action

**Committee:** School Leadership

**Recommendation:**

School Leadership requests that the Governing Board review and approve the February 2019 check register.

**Documents Attached:**

1. February 2019 Check Register

February 2019				
Members	Aye	Nay	Abstain	Absent
Zamora, Erandi				
Campa, Aracely				
Ruiz, Nadeen				
Bacsafra, Jennifer				
Petree, Kathy				
Gómez, Lourdez				
Yañez Gutierrez, Adriana				
Campos, Perla				
Jáuregui, Gemma				
Totals:				

**Estimated Time of Presentation:** 5 min  
**Submitted By:** School Leadership  
**Date:** 3.19.2019

**Pertinent Pages in**  
 ( ) Charter, pages \_\_\_\_\_  
 ( ) MOU, pages \_\_\_\_\_



A California Public School

Agenda Artículo# IVC

**Fecha de la Reunión:** 22 de marzo de 2019

**Tema: Registros de la cuenta bancaria: febrero 2019**

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: \_\_\_\_\_)
- Conferencia/Acción
- Acción

**Comité:** Liderazgo Escolar

**Recomendación:** El Liderazgo Escolar solicita que la Mesa Directiva revise y apruebe los registros de la cuenta bancaria del mes de febrero del 2019.

**Documentos adjuntos:**

1. Registros de la cuenta bancaria del mes de febrero del 2019

<b>febrero 2019</b>				
<b>Miembros</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Zamora, Erandi				
Campa, Aracely				
Ruiz, Nadeen				
Bacsafra, Jennifer				
Petree, Kathy				
Gómez, Lourdez				
Yañez Gutierrez, Adriana				
Campos, Perla				
Jáuregui, Gemma				
Totales:				

**Tiempo estimado para la presentación:** 5 min.  
**Entregado por:** Liderazgo Escolar  
**Fecha:** 03.19.2019

**Páginas pertinentes en:**  
 ( ) La constitución, páginas \_\_\_\_\_  
 ( ) MOU, páginas \_\_\_\_\_

**Language Academy of Sacramento**  
**Check Register**  
**February 2019**

Check Date	Check Number	Vendor	Inv Description (Bill)	Amount
2/15/2019	7507	123 Andres	kinder/1st grade field trip - 2/19/19	600.00
2/15/2019	7508	America's Battle of the Books	Battle of the books membership	120.00
2/15/2019	7509	Capitol Elementary	SPED Nonpublic School	2,998.12
2/15/2019	7510	CircleUp Education LLC	Professional Development	875.00
2/15/2019	7511	Supported Life Institute	Student SPED Services	149.63
2/15/2019	7512	Department of Justice	fingerprinting apps	222.00
2/15/2019	7513	Diverse Network Associates, Inc. (CatapultK12)	Webhosting	990.00
2/15/2019	7514	Fagen, Friedman & Fulfroost LLP	SPED Legal counsel	4,500.00
2/15/2019	7515	Felix, Elizabeth	Reimb: ASES materials	7.54
2/15/2019	7516	Houghton Mifflin Harcourt Publishing Co.	Sped supplies	85.64
2/15/2019	7517	JCL Electronics, LLC	Technology supplies, Tech service hours 12/2018-1/31/2019	3,580.59
2/15/2019	7518	K12 Health	Student Sped Services	1,264.00
2/15/2019	7519	Law Office of Jennifer McQuarrie	Legal counsel	1,287.00
2/15/2019	7520	Learning Solutions	Student SPED Services	7,797.53
2/15/2019	7521	Pedro Leon	Reimb: Classroom libraries/Materials	272.65
2/15/2019	7522	Lincoln National Life Insurance Company	Health Benefits (Mar2019)	4,340.88
2/15/2019	7523	Brenda Luna	Reimb: Classroom materials/Student Council Materials	699.27
2/15/2019	7524	Michael's Transportation Service	Daily bus route	3,575.00
2/15/2019	7525	Neumann LTD	Transportation - MS Field trip 1/29/19, 1/31/19, 5/1-5/3/19	11,134.40
2/15/2019	7526	Ana Novoa	Reimb: Classroom materials	104.06
2/15/2019	7527	Occupational Therapy for Children	Student Sped Services	450.00
2/15/2019	7528	Office Depot	Office supplies, Teacher ink, Classroom material	2,337.75
2/15/2019	7529	Pantoja, Ariana	Reimb: Colibri materials	61.69
2/15/2019	7530	c/o Ascensus	ERIAS Reporting	745.00
2/15/2019	7531	Scholastic Reading Club	Classroom Libraries	236.00
2/15/2019	7532	Scholastic Reading Club	Classroom library	68.50
2/15/2019	7533	School Specialty Inc.	Sped supplies	132.62
2/15/2019	7534	Squar Milner LLP	Annual Tax return	1,495.00
2/15/2019	7535	Cynthia Suarez	Conference Travel, Membership fees, Prof Dev material	347.79
2/15/2019	7536	SupplyWorks	Custodial supplies	2,747.56
2/15/2019	7537	Sutter Health Plus	Health Benefits (Mar2019)	10,903.95
2/15/2019	7538	Tejada, Elias	Reimb: Enrichment materials	11.65
2/15/2019	7539	Threshold	Office supplies	230.00
2/15/2019	7540	Western Health Advantage	Health Benefits (Mar2019)	8,166.40
<b>Total</b>				<b>72,537.22</b>



A California Public School

Agenda Item# IVD

**Board Meeting Date:** March 22, 2019

**Subject:** Bylaws/Policy

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action

**Committee:** Bylaws/Policy – Zamora, Yañez-Gutiérrez, Campa, Heredia, Gutiérrez, de León, Bersola, Morales

**Information:** The committee met on Thursday, March 4<sup>th</sup> for their regular monthly meeting to discuss 1) Board Elections and Nominations Timeline, and 2) Bylaws. The committee will continue to review the bylaws next month.

**Recommendation:** The committee recommends that the board approve the attached Board Election Timeline.

**Documents Attached:**

1. Governing Board Election Timeline

Timeline				
Members	Aye	Nay	Abstain	Absent
Zamora, Erandi				
Campa, Aracely				
Ruiz, Nadeen				
Bacsafra, Jennifer				
Petree, Kathy				
Gómez, Lourdez				
Yañez Gutierrez, Adriana				
Campos, Perla				
Jáuregui, Gemma				
Totals:				

**Estimated Time of Presentation:** 15 min  
**Submitted By:** Committee  
**Date:** 3.19.2019

**Pertinent Pages in**  
 ( ) Charter, pages \_\_\_\_\_  
 ( ) MOU, pages \_\_\_\_\_



A California Public School

Agenda Artículo# IVD

**Fecha de la Reunión:** 22 de marzo de 2019

**Tema: Estatutos/Póliza**

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: \_\_\_\_\_)
- Conferencia/Acción
- Acción

**Comité:** Estatutos/Póliza – Zamora, Yañez-Gutiérrez, Campa, Heredia, Gutiérrez, de León, Bersola, Morales

**Información:** El comité se reunió el 4 de marzo donde se dirigió a los siguientes temas: 1) Línea cronológica para elecciones de la mesa directiva y 2) Estatutos. El comité seguirá revisando los estatutos el mes que entra.

**Recomendación:** El comité recomienda que la mesa directiva aprueba la línea cronológica adjunta.

**Documentos adjuntos:**

1. Línea Cronológica de elecciones para la mesa directiva

<b>Línea Cronológica</b>				
<b>Miembros</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Zamora, Erandi				
Campa, Aracely				
Ruiz, Nadeen				
Bacsafra, Jennifer				
Petree, Kathy				
Gómez, Lourdez				
Yañez Gutierrez, Adriana				
Campos, Perla				
Jáuregui, Gemma				
Totales:				

**Tiempo estimado para la presentación:** 15 min  
**Entregado por:** Committee  
**Fecha:** 03.19.2019

**Páginas pertinentes en:**  
 ( ) La constitución, páginas \_\_\_\_\_  
 ( ) MOU, páginas \_\_\_\_

# Governing Board Election Timeline

## Community Board Member Election Timeline (Plan A)

<b>Step</b>	<b>Action</b>	<b>Approximate Dates</b>
1	Application Due Date	Monday, April 22 <sup>nd</sup>
2	Governing Board Meeting to include Candidate interview	Friday, April 26 <sup>th</sup> at 5:30pm
3	Community Town Hall	Tuesday, April 30 <sup>th</sup> at 8:45am and 5:30pm
4	Elections	Tuesday, April 30 <sup>th</sup> – Friday, May 10 <sup>th</sup> (or 17 <sup>th</sup> )
5	Election Announcement	Friday, May 31 <sup>st</sup>

## Community Board Member Election Timeline (Plan B)

<b>Step</b>	<b>Action</b>	<b>Approximate Dates</b>
1	Application Due Date	Tuesday, April 30 <sup>th</sup>
2	Special Governing Board Meeting to include Candidate Interview	Tuesday, May 7 <sup>th</sup> at 5:30pm
3	Community Town Hall	Wednesday, May 8 <sup>th</sup> at 8:45am and 5:30pm
4	Elections	Wednesday, May 8 <sup>th</sup> – Friday, May 17 <sup>th</sup>
5	Election Announcement	Friday, May 31 <sup>st</sup>

## Governing Board Election Timeline

### Parent\* Board Member Election Timeline (Plan A)

\*2 vacancies for parent board members

Step	Action	Approximate Dates
1	Application Due Date	Monday, April 22 <sup>nd</sup>
2	Community Town Hall	Tuesday, April 30 <sup>th</sup> at 8:45am and 5:30pm
3	Elections	Tuesday, April 30 <sup>th</sup> – Friday, May 10 <sup>th</sup> (or 17 <sup>th</sup> )
4	Election Announcement	Friday, May 31 <sup>st</sup>

### Parent\* Board Member Election Timeline (Plan B)

\*2 vacancies for parent board members

Step	Action	Approximate Dates
1	Application Due Date	Tuesday, April 30 <sup>th</sup>
2	Community Town Hall	Wednesday, May 8 <sup>th</sup> at 8:45am and 5:30pm
3	Elections	Wednesday, May 8 <sup>th</sup> – Friday, May 17 <sup>th</sup>
4	Election Announcement	Friday, May 31 <sup>st</sup>

### Staff (Certificated) Board Member Election Timeline

Step	Action	Approximate Dates
1	Application Due Date	Friday, May 3 <sup>rd</sup>
2	Elections	Friday, May 13 <sup>th</sup> – Friday, May 24 <sup>th</sup>
3	Election Announcement	Friday, May 31 <sup>st</sup>

## Language Academy of Sacramento Governing Board of Directors

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### Board Representative (v3.20.2019)

The Governing Board of the Language Academy of Sacramento is seeking for one (1) candidate for each of the Community and Staff Representative Positions, and two (2) Parent Representative Positions. The term of the office will be from July 1, 2019 until June 30, 2022. This important position serves to ensure the Language Academy of Sacramento's mission is fulfilled.

The LAS mission is to create a learning community where students: 1. Utilize bilingualism and biliteracy (Spanish and English) to achieve academic excellence and apply skills in real-world situations and diverse settings. (BILITERACY), 2. Develop and exhibit positive self-esteem, pride, confidence and respect for themselves and others. (CONFIDENCE AND LIFE SKILLS), and 3. Demonstrate leadership skills in order to build bridges between communities and apply critical thinking skills to solve problems, promote social justice, and create change in society. (LEADERSHIP AND CRITICAL THINKING)

In support of the school's mission, the Governing Board's responsibilities encompass the following: 1) preparing for and attending one monthly 4-5 hour evening meeting and two committee meetings a month estimated at two hours each, 2) during Governing Board and committee meetings: setting organizational policies, 3) designing long-range and strategic plans that fulfill the school's mission; and 4) monitoring the school's overall operational needs and overseeing proper allocations of the school's financial and human resources.

If you are interested in this challenging and vital position, please submit a current resume and your Declaration of Candidacy for Governing Board Representative (see below) to the Language Academy of Sacramento, 2850 49<sup>th</sup> Street, Sacramento, CA 95817. Note for Community and Parent Representatives positions only: *Individuals employed by LAS within the last 60 months are not eligible for candidacy.*

### IMPORTANT DATES

All candidate declaration and resume must be received at the school no later than  
**Monday, April 22, 2019 by 5PM**

#### For Community Representative Candidates

- ❖ Interviews will be on **Friday, April 26, 2019** at 5:30PM
- ❖ Town Hall Meeting for candidates will be held on **Tuesday, April 30, 2019** at 8:45AM and 5:30PM
- ❖ All stakeholder votes will be received by **Friday, May 10, 2019** by **4:00PM**
- ❖ New Community Representative Board member will be announced by **Friday, May 31, 2019**

#### For Parent Representative Candidates

- ❖ Town Hall Meeting for candidates will be held on **Tuesday, April 30, 2019** at 8:45AM and 5:30PM
- ❖ All stakeholder votes will be received by **Friday, May 10, 2019** by **4:00PM**
- ❖ New Parent Representative Board member will be announced by **Friday, May 31, 2019**

Please direct your information or any questions regarding this application to Teejay Bersola via email at [tbersola@lasac.info](mailto:tbersola@lasac.info).



## Job Description, Member of the Board of Directors

Board members are expected to serve the community of the Language Academy of Sacramento Charter School by ensuring that there is competent leadership and adequate resources available to accomplish the school's mission. Collectively, board members understand that they are responsible to ensure that the school's education program and operations are aligned with the school's charter and bylaws as well as all applicable laws and regulations. In addition, the board is responsible for ensuring the school's fiscal health and ensuring that fiscal systems, procedures, and processes are in place. Members of the Board of Directors are expected to be available to participate in committees and at board meetings as fully informed members.

Specifically, board members must:

1. Attend and actively participate in all regularly scheduled board meetings, arriving on time and remaining until the meeting is ended. Members will be allowed two (2) absences due to emergencies per fiscal year. It is mandatory for all members to attend all special Board meetings. Board members will make every attempt to schedule special meetings at a time when all Board members can be present.
2. Prepare for meetings by reading the board packet and by being ready to discuss with an open mind the issues at hand. In addition, Board members will be responsible for the information shared during any Board meetings for which they have been absent.
3. Participate on two active board committees- attending committee meetings and contributing to the accomplishment of the committee goals. Teacher board representatives will participate in only one active board committee. Members will be allowed two (2) absences from committee meetings due to emergencies per fiscal year. It is mandatory for all directors to attend all special committee meetings. Board members will make every attempt to schedule special meetings at a time when all Board members can be present.
4. Advocate on behalf of Language Academy of Sacramento Charter School, to promote high academic achievement, the views of the school, and to secure funding and other support for the organization.
5. During Board votes, Directors shall subordinate individual agendas, and agendas of the member's constituency to the goals of the entity.
6. Share information from committee meetings and board meetings with member's constituencies. Board members will share said information from the point of view of the Board. If a Board member states her or his opinion about a Board matter, it will be clearly stated as such. In sharing information from committee meetings and board meetings, Board members will share the appropriate sections of the latest minutes, committee or board deliberations, resolution, and decisions taken by the Board.
7. Follow the board norms.
8. Keep closed session board discussions and reports confidential.
9. Provide input into the strategic plan and monitor the organization's progress towards achieving established goals.
10. Keep abreast of charter school issues through research, reading, and attendance at workshops.

## CODE OF ETHICS FOR GOVERNING MEMBERS

As a Governing Board member of the Language Academy of Sacramento, I shall promote the best interests of the School as a whole and, to that end, shall adhere to the following ethical standards:

### Equity in Attitude

- I will be fair, just, and impartial in all my decisions and actions.
- I will accord others the respect I wish for myself.
- I will encourage expressions of different opinions and listen with an open mind to others' ideas.

### Trustworthiness In Stewardship

- I will be accountable to the public by representing School policies, programs, priorities, and progress accurately.
- I will be responsive to the community by seeking its involvement in School affairs and by communicating its priorities and concerns.
- I will work to ensure prudent and accountable use of School resources.
- I will make no personal promise or take private action that may compromise my performance or my responsibilities.

### Honor In Conduct

- I will tell the truth.
- I will share my views while working for consensus.
- I will respect the majority decision as the decision of the Governing Board.
- I will base my decisions on fact rather than supposition, opinion, or public favor.

### Integrity Of Character

- I will refuse to surrender judgment to any individual or group at the expense of the School as a whole.
- I will consistently uphold all applicable laws, rules, policies, and governance procedures.
- I will not disclose information that is confidential by law or that will needlessly harm the School if disclosed.

### Commitment To Service

- I will focus my attention on fulfilling the Board's responsibilities
- I will diligently prepare for and attend Board meetings.
- I will avoid personal involvement in activities the Board has delegated to the School Leadership.
- I will seek continuing education that will enhance my ability to fulfill my duties effectively.

### Student-Centered Focus

- I will be continuously guided by what is best for all students of the School.

**Language Academy of Sacramento  
Declaration of Candidacy for the Governing Board Representative**

*Deadline: Monday, April 22, 2019  
Send it via email or in person by 5:00PM*

Declaration of Candidacy for Governing Board: (Please choose one)

Community Representative       Parent Representative       Staff Representative

I, \_\_\_\_\_, am announcing my candidacy for the Governing Board Representative position.

I believe I am qualified for this position because: (maximum 100 words)

My priorities for the LAS Governing Board are: (maximum 100 words)

Other comments: (maximum 50 words)

*\*Please attach a current resume*

I am aware that if I am voted in as a member of the LAS Governing Board, I must commit to:

- ◆ Attending the Governing Board's monthly (and occasionally more frequent) meetings.
- ◆ Attending the Governing Board retreats.
- ◆ Attending assigned committee meetings.
- ◆ Parent Representative Only– Attending monthly Parent Council and Parent Association Meetings
- ◆ Attending trainings and/or workshops (in addition to those offered during Board meetings) so as to learn the roles and responsibilities of Charter School Board members

*\*For Community Candidates: By signing this document, I certify that in the last 60 months I have NOT been a parent/guardian of a matriculated student at LAS, and I have not been a paid employee or consultant of the school.*

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# Academia de Idiomas de Sacramento

## Mesa Directiva

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### Representante de la Mesa Directiva (v3.20.19)

La Mesa Directiva de la Academia de Idiomas de Sacramento está en busca de un (1) candidato para cada una de las posiciones de Representantes de la Comunidad y de Personal, y dos (2) de Padres. El plazo de las posiciones será desde el **1 de julio, 2019 hasta el 30 de junio, 2022**. Estas posiciones importantes servirán para asegurar que la misión de la Academia de Idiomas se cumpla.

Misión: La misión de LAS es crear una comunidad de aprendizaje donde los estudiantes: 1. Utilizan el conocimiento académico y habilidades bilingües (español e inglés) en situaciones del mundo real y en diversos entornos (ALFABETIZACION BILINGÜE). 2. Desarrollan y exhiben una autoestima positiva, orgullo, confianza y respeto por sí mismos y otros (CONFIANZA Y HABILIDADES DE LA VIDA). 3. Demuestran habilidades de liderazgo con el fin de establecer puentes entre comunidades y aplicar habilidades de pensamiento crítico para resolver problemas, fomentar la justicia social, y crear un cambio en la sociedad (LIDERAZGO Y PENSAMIENTO CRÍTICO)

En apoyo a la misión escolar, las responsabilidades de la Mesa Directiva abarcan lo siguiente: 1) preparación y asistencia a una reunión mensual de la Mesa Directiva (duración de 4-5 horas) y dos reuniones mensuales con comités escolares (duración de 2 horas); 2) durante las reuniones de la Mesa Directiva y comités: establecer pólizas organizativas; 3) diseño de planes estratégicos a largo plazo que cumplen con la misión escolar; y 4) monitoreo de las necesidades operativas generales de la escuela y supervisar las asignaciones apropiadas de los recursos financieros y humanos de la escuela.

Si usted está interesado en esta posición desafiante y vital, favor de entregar un currículum actual y su Declaración de Candidatura como Representante de la Mesa Directiva (véase abajo) a la Academia de Idiomas de Sacramento, 2850 49<sup>th</sup> Street, Sacramento, CA 95817. Nota para puestos de representantes de la comunidad y padres solamente: *Los individuos previamente empleados con LAS en los últimos 60 meses no son elegibles para candidatura.*

#### **FECHAS IMPORTANTES**

Declaración y currículum de todo candidato debe ser recibido a la escuela a más tardar el **lunes, 22 de abril del 2019 a las 5PM.**

#### **Para Candidatos de Representantes de la Comunidad**

- ❖ Las entrevistas serán el **viernes, 26 de abril del 2019** a las 5:30PM
- ❖ La Reunión Publica para candidatos será el **martes, 30 de abril del 2019** a las 8:45AM y 5:30PM
- ❖ Todos los votos serán recibidos a más tardar el **viernes, 10 de mayo del 2019** a las **4:00PM**
- ❖ El nuevo Representante de Comunidad en la Mesa Directiva se anunciarán a más tardar el **viernes, 31 de mayo del 2019**

#### **Para Candidatos de Representantes de Padres**

- ❖ La Reunión Publica para candidatos será el **martes, 30 de abril del 2019** a las 8:45AM y 5:30PM
- ❖ Todos los votos serán recibidos a más tardar el **viernes, 10 de abril del 2019** a las **4:00PM**
- ❖ El nuevo Representante de Padres en la Mesa Directiva se anunciará a más tardar el **lunes, viernes, 31 de mayo del 2019**

Favor de dirigir su información o preguntas en relación a esta solicitud a Teejay Bersola por correo electrónico a [tbersola@lasac.info](mailto:tbersola@lasac.info).

**Academia de Idiomas de Sacramento**

**Declaración de Candidatura para el Representante de la Mesa Directiva**

***Fecha límite: lunes, 22 de abril del 2019***

***Entregar por correo electrónico o en persona a más tardar a las 5:00 PM***

Declaración de Candidatura para la Mesa Directiva: (por favor elija uno)

Representante de la comunidad     Representante de padres     Representante de personal

Yo, \_\_\_\_\_, estoy anunciando mi candidatura para la posición de Representante de la Mesa Directiva.

Yo creo que estoy calificado/a para esta posición porque: (limite 100 palabras)

Mis prioridades para la Mesa Directiva de LAS son: (limite 100 palabras)

Otros comentarios: (limite 50 palabras)

*\* Adjunte un currículum actual*

Estoy consciente de que si soy elegido como miembro de la Mesa Directiva de LAS, debo comprometerme a:

- ◆ Asistir a las juntas mensuales (y ocasionalmente más frecuentes) de la Mesa Directiva.
- ◆ Asistir a los retiros de la Mesa Directiva.
- ◆ Asistir a las reuniones del comité asignado.
- ◆ Representante de Padres Solamente - Asistir a las juntas del Concilio de Padres y de la Asociación de Padres
- ◆ Asistir a entrenamientos y/o talleres (además de los ofrecidos durante las juntas de la Mesa) para conocer las funciones y responsabilidades de los miembros de la Mesa Escolar Chárter
- ◆ Para candidatos de la comunidad: Al firmar, certifico que en los últimos 60 meses, no he sido padre/guardián de un alumno matriculado en LAS y que no he sido empleado o consultor pagado por la escuela.

\_\_\_\_\_  
Escribir nombre en letra de molde

\_\_\_\_\_  
Firma

\_\_\_\_\_  
Fecha



A California Public School

Agenda Item# VB

**Board Meeting Date:** March 22, 2019

**Subject:** Finance Committee

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action

**Finance Committee Members:** M. Pérez, A. Hubbell, G. Castañeda, X. Macías, E. de León, J. Morales. Board members present A. Campa, L. Gomez

**Summary:** The Finance Committee met on Friday, March 15, 2019. The following is a summary of the discussion that took place at the meetings:

- 1) Reviewed Financial Summary highlights of activity through January 2019
  - a) Transfer of funds was recommend between line items. Revision do not impact operating income.
- 2) Reviewed preliminary 2019-2020 Budget
  - a) Funding Drivers
  - b) Stakeholder feedback
    - i) Staff - Shared
    - ii) Parent – Pending
    - iii) Student – Pending
  - c) Next Steps: Review stakeholder feedback and forward to appropriate committee for review and further development.
- 3) Revised Phase 1 Construction Estimated Budget and schedule

**Recommendation:**

None at this time. Committee will continue to fine tune the budget with a preliminary read at the April Board Meeting. Final Budget must be approved no later than June 30, 2019.

**Documents Attached:**

1. Budget Code Transfers
2. Preliminary Budget 2019-2020
3. Phase 1 Estimated Budget

<p><b>Estimated Time of Presentation:</b> 15 min  <b>Submitted By:</b> School Leadership  <b>Date:</b> 03.19.2019</p>
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<p><b>Pertinent Pages in</b>  <b>( ) Charter, pages</b> _____  <b>( ) MOU, pages</b> _____</p>
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A California Public School

Agenda Artículo # VB

**Fecha de la Reunión:** March 22, 2019

**Tema: Comité de finanzas**

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: \_\_\_\_\_)
- Conferencia/Acción
- Acción

**Comité:** M. Pérez, A. Hubbell, G. Castañeda, X. Macías, E. de León, J. Morales. Miembros de la Mesa presentes A. Campa, L. Gomez

**Resumen:** El Comité de Finanzas se reunió el viernes 15 de marzo de 2019. A continuación se presenta un resumen de la discusión que tuvo lugar en las reuniones:

- 1) Resumen del resumen financiero revisado de la actividad hasta enero de 2019
  - a) Se recomendó la transferencia de fondos entre artículos. Las revisiones no impactan los ingresos operativos.
- 2) Presupuesto preliminar revisado 2019-2020
  - a) Conductores de financiación
  - b) Comentarios de las partes interesadas
    - i) Personal - Compartido
    - ii) Padre - Pendiente
    - iii) Estudiante - Pendiente
  - c) Próximos pasos: Revisar los comentarios de las partes interesadas y enviarlos al comité apropiado para su revisión y desarrollo.
- 3) Revisión del Presupuesto estimado de construcción Fase 1 y horario

**Recomendación:**

Ninguno en este momento. El comité continuará ajustando el presupuesto con una lectura preliminar en la reunión de la Mesa de abril. El presupuesto final debe ser aprobado a más tardar el 30 de junio de 2019.

**Documentos adjunto:**

1. Transferencias de código de presupuesto
2. Presupuesto preliminar 2019-2020
3. Presupuesto estimado de la Fase 1

**Tiempo estimado para la presentación:** 15 min  
**Entregado por:** School Leadership  
**Fechas:** 03.19.2019

**Páginas pertinentes en**  
( ) La constitución, páginas \_\_\_\_\_  
( ) MOU, páginas \_\_\_\_\_

Language Academy of Sacramento

Suggested Revisions

2018-2019 Fiscal Year

Budget Code	Description	Budgeted	Actuals	Proposed Revision
1103	Substitute-Payroll	89,900	38,590	-50,000
4100	Approved Textbooks & Core Curricula Materials	52,972	29,127	-20,000
4200	Books & Other Reference Materials	54,644	45,752	+14,000
4325	Instructional Materials & Supplies	20,570	20,173	+6,000
5819	SPED Legal Fees	1,000	3,180	+11,000
5058	Substitutes-Consultant	0	33,384	50,000



**Language Academy**  
**Multi-year Projection**  
**As of Dec FY2019**

	Year 1 2018-19	Year 2 2019-20	Year 3 2020-21	Year 4 2021-22	Year 5 2022-23	Year 6 2023-24	Assumptions
<b>SUMMARY</b>							
<b>Revenue</b>							
LCFF Entitlement	5,662,055	5,874,957	6,031,093	6,237,410	6,440,699	6,541,173	
Federal Revenue	284,250	287,250	287,625	287,625	287,625	287,625	
Other State Revenues	925,214	590,631	590,739	590,739	590,739	590,739	
Local Revenues	380,300	46,300	46,300	46,300	46,300	46,300	
Fundraising and Grants	70,000	55,000	55,000	55,000	55,000	55,000	
<b>Total Revenue</b>	<b>7,321,819</b>	<b>6,854,138</b>	<b>7,010,757</b>	<b>7,217,074</b>	<b>7,420,363</b>	<b>7,520,837</b>	
<b>Expenses</b>							
Compensation and Benefits	4,230,184	4,525,016	4,680,763	4,816,275	4,987,122	5,132,056	
Books and Supplies	323,855	285,474	291,183	297,007	302,947	309,006	
Services and Other Operating Expenditures	1,361,182	1,322,200	1,346,726	1,372,618	1,398,955	1,424,751	
Depreciation	555,000	555,000	555,000	555,000	555,000	555,000	
Other Outflows	-	-	-	-	-	-	
<b>Total Expenses</b>	<b>6,470,221</b>	<b>6,687,689</b>	<b>6,873,672</b>	<b>7,040,900</b>	<b>7,244,025</b>	<b>7,420,813</b>	
<b>Operating Income</b>	<b>851,598</b>	<b>166,449</b>	<b>137,085</b>	<b>176,174</b>	<b>176,339</b>	<b>100,024</b>	
<b>Fund Balance</b>							
Beginning Balance (Unaudited)	8,340,720	9,192,318	9,358,767	9,495,852	9,672,026	9,848,365	
Audit Adjustment							
Beginning Balance (Audited)	8,340,720	9,192,318	9,358,767	9,495,852	9,672,026	9,848,365	
Operating Income	851,598	166,449	137,085	176,174	176,339	100,024	
<b>Ending Fund Balance</b>	<b>9,192,318</b>	<b>9,358,767</b>	<b>9,495,852</b>	<b>9,672,026</b>	<b>9,848,365</b>	<b>9,948,390</b>	
<b>Total Revenue Per ADA</b>	12,739	11,789	12,058	12,413	12,763	12,936	
<b>Total Expenses Per ADA</b>	11,257	11,503	11,823	12,110	12,460	12,764	
<b>Operating Income Per ADA</b>	1,482	286	236	303	303	172	
<b>Fund Balance as a % of Expenses</b>	142%	140%	138%	137%	136%	134%	

**Language Academy**  
**Multi-year Projection**  
**As of Dec FY2019**

	Year 1 2018-19	Year 2 2019-20	Year 3 2020-21	Year 4 2021-22	Year 5 2022-23	Year 6 2023-24	Assumptions
<b>Key Assumptions</b>							
<b>Enrollment Summary</b>							
K-3	279	282	282	282	282	282	
4-6	198	198	198	198	198	198	
7-8	128	132	132	132	132	132	
<b>Total Enrolled</b>	<b>605</b>	<b>612</b>	<b>612</b>	<b>612</b>	<b>612</b>	<b>612</b>	
<b>ADA %</b>							
K-3	95.0%	95.0%	95.0%	95.0%	95.0%	95.0%	
4-6	95.0%	95.0%	95.0%	95.0%	95.0%	95.0%	
7-8	95.0%	95.0%	95.0%	95.0%	95.0%	95.0%	
<b>Average ADA %</b>	<b>95.0%</b>	<b>95.0%</b>	<b>95.0%</b>	<b>95.0%</b>	<b>95.0%</b>	<b>95.0%</b>	
<b>ADA</b>							
K-3	265.1	267.9	267.9	267.9	267.9	267.9	
4-6	188.1	188.1	188.1	188.1	188.1	188.1	
7-8	121.6	125.4	125.4	125.4	125.4	125.4	
<b>Total ADA</b>	<b>574.8</b>	<b>581.4</b>	<b>581.4</b>	<b>581.4</b>	<b>581.4</b>	<b>581.4</b>	
<b>Demographic Information</b>							
CALPADS Enrollment (for unduplicated % calc)							
# Unduplicated (CALPADS)	609	612	612	612	612	612	
# Free & Reduced Lunch (CALPADS)	490	492	492	492	492	492	
# ELL (CALPADS)	452	454	454	454	454	454	
New Students	249	250	250	250	250	250	
	24	3	-	-	-	-	
<b>School Information</b>							
FTE's	75	77	77	77	77	77	
Teachers	35	37	37	37	37	37	
Certificated Pay Increases		2.5%	2.5%	2.5%	2.5%	2.5%	
Classified Pay Increases		3.0%	3.0%	3.0%	3.0%	3.0%	
# of school days	179	179	179	179	179	179	
Default Expense Inflation Rate		2%	2%	2%	2%	2%	

**Language Academy  
Multi-year Projection  
As of Dec FY2019**

REVENUE	Year 1 2018-19	Year 2 2019-20	Year 3 2020-21	Year 4 2021-22	Year 5 2022-23	Year 6 2023-24	Assumptions
<b>LCFF Entitlement</b>							
8011 Charter Schools General Purpose Entitlement - State Aid	3,761,466	3,952,377	4,108,513	4,314,830	4,518,119	4,618,593	
8012 Education Protection Account Entitlement	769,355	778,257	778,257	778,257	778,257	778,257	
8096 Charter Schools in Lieu of Property Taxes	1,131,234	1,144,323	1,144,323	1,144,323	1,144,323	1,144,323	
<b>SUBTOTAL - LCFF Entitlement</b>	<b>5,662,055</b>	<b>5,874,957</b>	<b>6,031,093</b>	<b>6,237,410</b>	<b>6,440,699</b>	<b>6,541,173</b>	
<b>Federal Revenue</b>							
8181 Special Education - Entitlement	73,125	76,125	76,500	76,500	76,500	76,500	
8291 Title I	177,789	177,789	177,789	177,789	177,789	177,789	
8292 Title II	23,336	23,336	23,336	23,336	23,336	23,336	
8294 Title IV	10,000	10,000	10,000	10,000	10,000	10,000	
<b>SUBTOTAL - Federal Revenue</b>	<b>284,250</b>	<b>287,250</b>	<b>287,625</b>	<b>287,625</b>	<b>287,625</b>	<b>287,625</b>	
<b>Other State Revenue</b>							
8319 Other State Apportionments - Prior Years	5,771	-	-	-	-	-	
8381 Special Education - Entitlement (State)	300,020	298,840	298,840	298,840	298,840	298,840	
8550 Mandated Cost Reimbursements	105,278	9,386	9,494	9,494	9,494	9,494	
8560 State Lottery Revenue	111,502	118,606	118,606	118,606	118,606	118,606	
8590 All Other State Revenue	19,760	-	-	-	-	-	
8593 Other State Revenue 3	219,084	-	-	-	-	-	
8596 Other State Revenue 6	163,800	163,800	163,800	163,800	163,800	163,800	
<b>SUBTOTAL - Other State Revenue</b>	<b>925,214</b>	<b>590,631</b>	<b>590,739</b>	<b>590,739</b>	<b>590,739</b>	<b>590,739</b>	
<b>Local Revenue</b>							
8636 Uniforms	12,000	12,000	12,000	12,000	12,000	12,000	
8638 Merchandise Sales	1,300	1,300	1,300	1,300	1,300	1,300	
8660 Interest	7,000	7,000	7,000	7,000	7,000	7,000	
8670 Fees and Contracts	6,000	6,000	6,000	6,000	6,000	6,000	
8693 Field Trips	15,000	15,000	15,000	15,000	15,000	15,000	
8699 All Other Local Revenue	5,000	5,000	5,000	5,000	5,000	5,000	
8781 All Other transfers from Districts or Charter Schools	334,000	-	-	-	-	-	
<b>SUBTOTAL - Local Revenue</b>	<b>380,300</b>	<b>46,300</b>	<b>46,300</b>	<b>46,300</b>	<b>46,300</b>	<b>46,300</b>	
<b>Fundraising and Grants</b>							
8801 Donations - Parents	15,000	15,000	15,000	15,000	15,000	15,000	
8802 Donations - Private	15,000	15,000	15,000	15,000	15,000	15,000	
8803 Fundraising	40,000	25,000	25,000	25,000	25,000	25,000	
<b>SUBTOTAL - Fundraising and Grants</b>	<b>70,000</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	
<b>TOTAL REVENUE</b>	<b>7,321,819</b>	<b>6,854,138</b>	<b>7,010,757</b>	<b>7,217,074</b>	<b>7,420,363</b>	<b>7,520,837</b>	

**Language Academy**  
**Multi-year Projection**  
**As of Dec FY2019**

	Year 1 2018-19	Year 2 2019-20	Year 3 2020-21	Year 4 2021-22	Year 5 2022-23	Year 6 2023-24	Assumptions
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**EXPENSES**

**Compensation & Benefits**

**Certificated Salaries**

1100 Teachers Salaries	1,679,077	1,829,054	1,874,780	1,921,649	1,969,691	2,018,933	
1101 Teacher - Stipends	32,300	33,108	33,935	34,784	35,653	36,544	
1103 Teacher - Substitute Pay	72,063	73,865	75,711	77,604	79,544	81,533	
1300 Certificated Supervisor & Administrator Salaries	107,675	110,367	113,126	115,954	118,853	121,824	
1311 Cert Admin - Custom 1	250,644	256,910	263,332	269,916	276,664	283,580	
1920 Other Cert - Summer	18,200	18,655	19,121	19,599	20,089	20,592	
1940 Academic Accountability & Intervention	193,163	197,992	202,941	208,015	213,215	218,546	
<b>SUBTOTAL - Certificated Salaries</b>	<b>2,353,121</b>	<b>2,519,949</b>	<b>2,582,947</b>	<b>2,647,521</b>	<b>2,713,709</b>	<b>2,781,552</b>	

**Classified Salaries**

2100 Classified Instructional Aide Salaries	30,665	31,585	32,533	33,509	34,514	35,550	
2103 SPED Classified	140,956	145,184	149,540	154,026	158,647	163,406	
2200 Classified Support Salaries	94,213	97,039	99,950	102,949	106,037	109,218	
2202 SES Tutoring	7,875	8,111	8,355	8,605	8,863	9,129	
2300 Classified Supervisor & Administrator Salaries	136,342	140,432	144,645	148,985	153,454	158,058	
2400 Classified Clerical & Office Salaries	106,380	109,572	112,859	116,245	119,732	123,324	
2905 Other Classified - After School	187,379	193,000	198,790	204,754	210,897	217,224	
2908 Climate	1,260	1,298	1,337	1,377	1,418	1,461	
2925 Other Classified - Childcare	2,313	2,382	2,454	2,527	2,603	2,681	
2930 Other Classified - Maintenance/grounds	104,402	107,534	110,760	114,083	117,505	121,030	
<b>SUBTOTAL - Classified Salaries</b>	<b>811,785</b>	<b>836,138</b>	<b>861,222</b>	<b>887,059</b>	<b>913,671</b>	<b>941,081</b>	

**Employee Benefits**

3100 STRS	381,372	454,955	491,329	503,665	547,398	561,142	
3300 OASDI-Medicare-Alternative	94,520	98,492	101,005	103,588	106,243	108,973	
3400 Health & Welfare Benefits	520,800	546,840	574,182	602,891	633,036	664,687	
3500 Unemployment Insurance	18,054	18,596	18,680	18,767	18,857	18,949	
3600 Workers Comp Insurance	37,979	40,273	41,330	42,415	43,529	44,672	
3900 Other Employee Benefits	12,554	9,774	10,067	10,369	10,680	11,000	
<b>SUBTOTAL - Employee Benefits</b>	<b>1,065,278</b>	<b>1,168,929</b>	<b>1,236,593</b>	<b>1,281,695</b>	<b>1,359,742</b>	<b>1,409,423</b>	

**Books & Supplies**

4100 Approved Textbooks & Core Curricula Materials	52,972	54,656	55,749	56,864	58,002	59,162	
4101 SPED Textbooks	7,000	7,140	7,283	7,428	7,577	7,729	
4200 Books & Other Reference Materials	54,644	56,381	57,509	58,659	59,832	61,029	
4201 Library Resources	12,100	12,485	12,734	12,989	13,249	13,514	
4315 Custodial Supplies	18,000	18,360	18,727	19,102	19,484	19,873	
4325 Instructional Materials & Supplies	19,360	19,976	20,375	20,783	21,198	21,622	
4330 Office Supplies	18,000	18,360	18,727	19,102	19,484	19,873	
4335 PE Supplies	6,090	6,212	6,336	6,463	6,592	6,724	
4340 Professional Development Supplies	4,700	4,794	4,890	4,988	5,087	5,189	
4352 Garden	2,000	2,040	2,081	2,122	2,165	2,208	
4354 ASES Materials	6,200	6,324	6,450	6,579	6,711	6,845	
4355 Summer Preschool	1,200	1,224	1,248	1,273	1,299	1,325	
4356 SPED Consumables	9,590	9,782	9,977	10,177	10,381	10,588	
4410 Classroom Furniture, Equipment & Supplies	10,000	10,200	10,404	10,612	10,824	11,041	
4420 Computers (individual items less than \$5k)	75,000	30,000	30,600	31,212	31,836	32,473	

**Language Academy  
Multi-year Projection  
As of Dec FY2019**

	Year 1 2018-19	Year 2 2019-20	Year 3 2020-21	Year 4 2021-22	Year 5 2022-23	Year 6 2023-24	Assumptions
4423 Classroom Noncapitalized Items 1	5,000	5,100	5,202	5,306	5,412	5,520	
4430 Non Classroom Related Furniture, Equipment & Supplies	22,000	22,440	22,889	23,347	23,814	24,290	
<b>SUBTOTAL - Books and Supplies</b>	<b>323,855</b>	<b>285,474</b>	<b>291,183</b>	<b>297,007</b>	<b>302,947</b>	<b>309,006</b>	
<b>Services &amp; Other Operating Expenses</b>							
5210 Conference Fees	35,250	35,955	36,674	37,408	38,156	38,919	
5215 Travel - Mileage, Parking, Tolls	9,400	9,588	9,780	9,975	10,175	10,378	
5220 Travel and Lodging	23,500	23,970	24,449	24,938	25,437	25,946	
5305 Dues & Membership - Professional	10,000	10,200	10,404	10,612	10,824	11,041	
5450 Insurance - Other	50,000	51,000	52,020	53,060	54,122	55,204	
5515 Janitorial, Gardening Services & Supplies	161,847	165,084	168,386	171,753	175,188	178,692	
5535 Utilities - All Utilities	54,000	55,080	56,182	57,305	58,451	59,620	
5605 Equipment Leases	27,600	28,152	28,715	29,289	29,875	30,473	
5610 Rent	97,265	99,210	101,195	103,218	105,283	107,388	
5615 Repairs and Maintenance - Building	10,000	10,200	10,400	10,600	10,800	11,000	
5616 Repairs and Maintenance - Computers	2,500	2,550	2,601	2,653	2,706	2,760	
5617 Repairs and Maintenance - Other Equipment	2,500	2,550	2,601	2,653	2,706	2,760	
5803 Accounting Fees	11,000	11,220	11,444	11,673	11,907	12,145	
5804 Parent Trainings	1,000	1,020	1,040	1,061	1,082	1,104	
5805 Administrative Fees	18,756	19,132	19,514	19,904	20,303	20,709	
5806 Assemblies	3,000	3,060	3,121	3,184	3,247	3,312	
5809 Banking Fees	420	428	437	446	455	464	
5812 Business Services	95,000	95,000	95,000	95,000	95,000	95,000	
5813 Board Development	2,000	2,040	2,081	2,122	2,165	2,208	
5818 SPED Legal Fees	7,500	1,000	1,020	1,040	1,061	1,082	
5820 Title I SES	15,190	15,494	15,804	16,120	16,442	16,771	
5824 District Oversight Fees	56,621	58,750	60,311	62,374	64,407	66,412	
5830 Field Trips Expenses	54,450	56,182	57,305	58,451	59,620	60,813	
5833 Fines and Penalties	552	563	574	586	598	609	
5836 Fingerprinting	500	510	520	531	541	552	
5839 Fundraising Expenses	36,000	36,720	37,454	38,203	38,968	39,747	
5843 Interest - Loans Less than 1 Year	108,206	110,370	112,578	114,829	117,126	119,468	
5845 Legal Fees	7,800	7,956	8,115	8,277	8,443	8,612	
5851 Marketing and Student Recruiting	1,200	1,224	1,248	1,273	1,299	1,325	
5857 Payroll Fees	15,000	15,300	15,606	15,918	16,236	16,561	
5860 Printing and Reproduction	24,000	24,480	24,970	25,469	25,978	26,498	
5863 Professional Development	11,750	11,985	12,225	12,469	12,719	12,973	
5864 Professional Development - Other	13,500	13,770	14,045	14,326	14,613	14,905	
5866 Common Core Professional Development	3,500	3,570	3,641	3,714	3,789	3,864	
5869 Special Education Contract Instructors	160,700	163,914	167,192	170,536	173,947	177,426	
5874 Sports	15,225	15,530	15,840	16,157	16,480	16,810	
5875 Staff Recruiting	1,000	1,020	1,040	1,061	1,082	1,104	
5878 Student Assessment	12,100	12,485	12,734	12,989	13,249	13,514	
5880 Student Health Services	3,025	3,121	3,184	3,247	3,312	3,378	
5881 Student Information System	15,125	15,606	15,918	16,236	16,561	16,892	
5884 Substitutes	50,000	25,000	25,500	26,010	26,530	27,061	
5887 Technology Services	52,600	20,000	20,400	20,800	21,224	21,649	
5893 Transportation - Student	50,000	51,000	52,020	53,060	54,122	55,204	
5910 Communications - Internet / Website Fees	4,800	4,896	4,994	5,094	5,196	5,300	
5915 Postage and Delivery	1,800	1,836	1,873	1,910	1,948	1,987	
5920 Communications - Telephone & Fax	24,000	24,480	24,970	25,469	25,978	26,498	
<b>SUBTOTAL - Services &amp; Other Operating Exp.</b>	<b>1,361,182</b>	<b>1,322,200</b>	<b>1,346,726</b>	<b>1,372,618</b>	<b>1,398,955</b>	<b>1,424,751</b>	

**Language Academy**  
**Multi-year Projection**  
**As of Dec FY2019**

	Year 1 2018-19	Year 2 2019-20	Year 3 2020-21	Year 4 2021-22	Year 5 2022-23	Year 6 2023-24	Assumptions
Depreciation Expense							
6900 Depreciation	555,000	555,000	555,000	555,000	555,000	555,000	
<b>SUBTOTAL - Depreciation Expense</b>	<b>555,000</b>	<b>555,000</b>	<b>555,000</b>	<b>555,000</b>	<b>555,000</b>	<b>555,000</b>	
Other Outflows	-	-	-	-	-	-	
<b>SUBTOTAL - Other Outflows</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL EXPENSES</b>	<b>6,470,221</b>	<b>6,687,689</b>	<b>6,873,672</b>	<b>7,040,900</b>	<b>7,244,025</b>	<b>7,420,813</b>	

**Language Academy**  
**Monthly Cash Forecast**  
**As of Dec FY2019**

	2018-19												Remaining Balance
	Actuals & Forecast												
	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Forecast	Feb Forecast	Mar Forecast	Apr Forecast	May Forecast	Jun Forecast	
<b>Beginning Cash</b>	5,073,794	5,442,183	5,070,038	5,089,392	5,564,108	5,952,058	5,883,153	4,923,104	5,031,868	5,131,119	5,404,553	5,507,986	
<b>REVENUE</b>													
LCFF Entitlement	-	-	360,740	530,142	613,803	502,596	619,108	413,632	537,267	629,071	452,937	5,662,055	549,823
Federal Revenue	-	-	-	-	49,587	2,500	694	52,781	-	36,563	52,781	-	89,344
Other State Revenue	14,011	-	14,011	289,522	137,460	44,326	1,807	107,581	30,611	71,561	61,476	30,611	925,214
Other Local Revenue	1,510	2,880	32,772	(21,870)	4,754	2,252	56,518	60,297	60,297	60,297	60,297	60,297	142,236
Fundraising & Grants	-	41	5,157	7,253	22,706	12,670	(12,826)	7,000	7,000	7,000	7,000	7,000	-
<b>TOTAL REVENUE</b>	15,521	2,921	412,880	785,047	828,309	564,344	665,301	641,291	635,175	804,492	634,491	550,845	781,403
<b>EXPENSES</b>													
Certificated Salaries	20,675	43,257	223,771	230,135	230,521	225,887	262,263	223,322	223,322	223,322	223,322	223,322	2,353,121
Classified Salaries	27,450	60,845	62,467	68,014	81,348	40,831	132,587	67,649	67,649	67,649	67,649	67,649	811,785
Employee Benefits	50,595	84,815	109,986	100,530	75,412	125,520	98,665	98,693	98,693	97,790	97,790	97,790	1,065,278
Books & Supplies	61,952	54,385	26,776	29,230	18,158	13,610	17,452	20,456	20,456	20,456	20,456	20,456	323,855
Services & Other Operating Expenses	56,669	77,228	69,940	101,171	76,118	123,304	232,557	122,407	125,804	121,840	121,840	121,840	1,361,182
Capital Outlay & Depreciation	-	-	-	-	8,595	4,393	323,750	46,250	46,250	46,250	46,250	46,250	555,000
Other Outflows	7,897	-	112	(112)	-	57,850	(65,746)	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	225,238	320,539	493,052	528,967	490,153	591,395	999,728	578,777	582,174	577,308	577,308	577,308	6,470,221
<b>Operating Cash Inflow (Outflow)</b>	(209,716)	(317,619)	(80,372)	256,080	338,157	(27,051)	(334,426)	62,514	53,001	227,184	57,183	(26,463)	851,598
Revenues - Prior Year Accruals	863,954	-	79,382	197,542	29,095	16,380	35,136	-	-	-	-	-	-
Other Assets	(2,805)	-	68,322	-	-	-	-	-	-	-	-	-	-
Fixed Assets	-	-	-	-	-	-	323,750	46,250	46,250	46,250	46,250	46,250	-
Expenses - Prior Year Accruals	(44,174)	-	-	-	-	-	(36,646)	-	-	-	-	-	-
Accounts Payable - Current Year	(131,117)	52,158	(67,976)	(2,176)	(2,186)	(1,593)	18,903	-	-	-	-	-	-
Summer/Modback for Teachers	(107,753)	(106,684)	20,998	23,269	22,884	22,767	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	-	-	-	(79,408)	-	-	-	-	-	-	-
Other Liabilities	-	-	-	-	-	-	(966,766)	-	-	-	-	-	-
<b>Ending Cash</b>	5,442,183	5,070,038	5,089,392	5,564,108	5,952,058	5,883,153	4,923,104	5,031,868	5,131,119	5,404,553	5,507,986	5,527,773	

**Language Academy**  
**Monthly Cash Forecast**  
**As of Dec FY2019**

	2019-20												Forecast	Remaining Balance
	Actuals & Forecast													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
Beginning Cash	5,527,773	5,786,766	6,017,470	5,868,122	6,079,255	6,045,268	5,967,885	6,066,195	6,059,175	6,049,017	6,240,538	6,234,688		
<b>REVENUE</b>														
LCFF Entitlement	-	263,233	331,107	634,483	442,144	442,144	634,483	442,144	523,422	641,070	442,055	442,055	5,874,957	636,619
Federal Revenue	-	-	-	-	52,781	36,387	-	52,781	-	38,063	52,781	-	287,250	90,844
Other State Revenue	-	15,001	15,001	133,472	27,002	4,630	27,002	54,877	26,766	67,716	54,641	26,766	590,631	106,001
Other Local Revenue	-	-	4,630	4,630	4,630	4,630	4,630	4,630	4,630	4,630	4,630	4,630	46,300	-
Fundraising & Grants	-	-	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	55,000	-
<b>TOTAL REVENUE</b>	-	278,234	356,238	778,085	532,057	488,662	671,615	559,932	560,318	756,978	478,950	478,950	6,854,138	833,463
<b>EXPENSES</b>														
Certificated Salaries	61,747	61,747	230,022	230,022	230,022	230,022	230,022	230,022	230,022	230,022	230,022	230,022	2,519,949	96,234
Classified Salaries	69,678	69,678	69,678	69,678	69,678	69,678	69,678	69,678	69,678	69,678	69,678	69,678	836,138	-
Employee Benefits	74,142	74,142	112,001	106,556	105,649	105,649	112,909	106,556	106,556	105,649	105,649	105,649	1,168,929	(52,179)
Books & Supplies	27,664	27,664	27,664	27,664	27,664	27,664	27,664	27,664	27,664	27,664	27,664	27,664	285,474	(46,500)
Services & Other Operating Expenses	19,907	23,432	135,381	133,031	133,031	133,031	133,031	136,556	132,443	132,443	132,443	132,443	1,322,200	(55,560)
Capital Outlay & Depreciation	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	555,000	-
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	299,389	302,914	620,997	613,202	612,294	612,294	619,554	613,202	616,727	611,707	611,707	611,707	6,687,689	(58,005)
<b>Operating Cash Inflow (Outflow)</b>	(299,389)	(24,680)	(264,759)	164,883	(80,237)	(123,633)	52,060	(53,269)	(56,409)	145,271	(52,100)	(132,757)	166,449	891,468
Revenues - Prior Year Accruals	507,620	204,622	69,161	-	-	-	-	-	-	-	-	-	-	-
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fixed Assets	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	-
Expenses - Prior Year Accruals	4,512	4,512	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Summer/Modback for Teachers	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Ending Cash</b>	5,786,766	6,017,470	5,868,122	6,079,255	6,045,268	5,967,885	6,066,195	6,059,175	6,049,017	6,240,538	6,234,688	6,148,181		



**Language Academy**  
**Monthly Cash Forecast**  
**As of Dec FY2019**

	2020-21												Forecast	Remaining Balance
	Actuals						Forecast							
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
<b>Beginning Cash</b>	6,148,181	6,438,616	6,670,311	6,513,947	6,727,862	6,694,436	6,617,722	6,718,783	6,714,096	6,692,017	6,868,733	6,854,118		
<b>REVENUE</b>														
LCFF Entitlement	-	274,085	342,744	655,876	461,312	461,312	655,876	461,312	529,971	644,433	449,869	449,869	6,031,093	644,433
Federal Revenue	-	-	-	-	52,781	36,390	-	52,781	-	38,250	52,781	-	287,625	91,031
Other State Revenue	-	14,942	14,942	133,366	26,896	4,630	4,630	26,896	26,896	67,846	56,547	26,896	590,739	102,578
Other Local Revenue	-	-	4,630	4,630	4,630	5,500	5,500	4,630	4,630	4,630	5,500	5,500	46,300	-
Fundraising & Grants	-	-	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	55,000	-
<b>TOTAL REVENUE</b>	-	289,027	367,816	799,372	551,119	507,832	692,902	560,770	566,997	760,659	569,327	486,894	7,010,757	838,043
<b>EXPENSES</b>														
Certificated Salaries	63,599	63,599	236,923	236,923	236,923	236,923	236,923	236,923	236,923	236,923	236,923	236,923	2,582,947	86,522
Classified Salaries	71,769	71,769	71,769	71,769	71,769	71,769	71,769	71,769	71,769	71,769	71,769	71,769	861,222	-
Employee Benefits	78,001	78,001	118,497	113,025	112,113	112,113	119,409	113,025	113,025	112,113	112,113	112,113	1,236,593	(66,952)
Books & Supplies	28,218	28,218	28,218	28,218	28,218	28,218	28,218	28,218	28,218	28,218	28,218	28,218	291,183	(47,430)
Services & Other Operating Expenses	20,147	23,766	137,936	135,524	135,524	135,524	135,524	139,142	139,142	134,920	134,920	134,920	1,346,726	(56,644)
Capital Outlay & Depreciation	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	555,000	-
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	307,984	311,602	639,592	631,707	630,795	630,795	638,091	631,707	635,326	630,192	630,192	630,192	6,873,672	(74,504)
<b>Operating Cash Inflow (Outflow)</b>	(307,984)	(22,575)	(271,775)	167,665	(79,676)	(122,963)	54,810	(50,937)	(68,329)	130,466	(60,865)	(143,298)	137,085	912,546
Revenues - Prior Year Accruals	554,224	210,077	69,161	-	-	-	-	-	-	-	-	-	-	-
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fixed Assets	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	-
Expenses - Prior Year Accruals	(2,056)	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Summer/Modback for Teachers	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Ending Cash</b>	6,438,616	6,670,311	6,513,947	6,727,862	6,694,436	6,617,722	6,718,783	6,714,096	6,692,017	6,868,733	6,854,118	6,757,070		

**Language Academy**  
**Monthly Cash Forecast**  
**As of Dec FY2019**

	2021-22												Forecast	Remaining Balance
	Actuals						Forecast							
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
Beginning Cash	6,757,070	7,046,820	7,277,360	7,114,323	7,329,928	7,298,197	7,223,179	7,325,897	7,322,901	7,302,388	7,480,821	7,467,921		
<b>REVENUE</b>														
LCFF Entitlement	-	284,401	353,060	674,445	479,881	479,881	674,445	479,881	548,540	663,001	468,437	468,437	6,237,410	
Federal Revenue	-	-	-	-	52,781	-	-	52,781	-	38,250	52,781	-	287,625	
Other State Revenue	-	14,942	14,942	133,366	26,896	36,390	26,896	56,547	26,896	67,846	56,547	26,896	590,739	
Other Local Revenue	-	-	4,630	4,630	4,630	4,630	4,630	4,630	4,630	4,630	4,630	4,630	46,300	
Fundraising & Grants	-	-	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	55,000	
<b>TOTAL REVENUE</b>	-	<b>299,343</b>	<b>378,132</b>	<b>817,940</b>	<b>569,687</b>	<b>526,400</b>	<b>711,470</b>	<b>599,339</b>	<b>585,566</b>	<b>779,227</b>	<b>587,896</b>	<b>505,463</b>	<b>7,217,074</b>	
<b>EXPENSES</b>														
Certificated Salaries	65,507	65,507	244,030	244,030	244,030	244,030	244,030	244,030	244,030	244,030	244,030	244,030	2,647,521	
Classified Salaries	73,922	73,922	73,922	73,922	73,922	73,922	73,922	73,922	73,922	73,922	73,922	73,922	887,059	
Employee Benefits	81,383	81,383	122,957	117,457	116,540	116,540	123,874	117,457	117,457	116,540	116,540	116,540	1,281,695	
Books & Supplies	28,782	28,782	28,782	28,782	28,782	28,782	28,782	28,782	28,782	28,782	28,782	28,782	297,007	
Services & Other Operating Expenses	20,392	24,134	140,639	138,144	138,144	138,144	138,144	138,144	141,887	137,520	137,520	137,520	1,372,618	
Capital Outlay & Depreciation	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	555,000	
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-	
<b>TOTAL EXPENSES</b>	<b>316,235</b>	<b>319,978</b>	<b>656,580</b>	<b>648,585</b>	<b>647,669</b>	<b>647,669</b>	<b>655,002</b>	<b>648,585</b>	<b>652,328</b>	<b>647,045</b>	<b>647,045</b>	<b>647,045</b>	<b>7,040,900</b>	
<b>Operating Cash Inflow (Outflow)</b>	<b>(316,235)</b>	<b>(20,635)</b>	<b>(278,448)</b>	<b>169,355</b>	<b>(77,981)</b>	<b>(121,268)</b>	<b>56,468</b>	<b>(49,246)</b>	<b>(66,762)</b>	<b>132,182</b>	<b>(59,149)</b>	<b>(141,582)</b>	<b>176,174</b>	
Revenues - Prior Year Accruals	561,845	207,036	69,161	-	-	-	-	-	-	-	-	-	-	
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	
Fixed Assets	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	
Expenses - Prior Year Accruals	(2,111)	-2,111E+03	-	-	-	-	-	-	-	-	-	-	-	
Accounts Payable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	
Summer/oddback for Teachers	-	-	-	-	-	-	-	-	-	-	-	-	-	
Loans Payable (Long Term)	-	-	-	-	-	-	-	-	-	-	-	-	-	
Other Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	
<b>Ending Cash</b>	<b>7,046,820</b>	<b>7,277,360</b>	<b>7,114,323</b>	<b>7,329,928</b>	<b>7,298,197</b>	<b>7,223,179</b>	<b>7,325,897</b>	<b>7,322,901</b>	<b>7,302,388</b>	<b>7,480,821</b>	<b>7,467,921</b>	<b>7,467,921</b>	<b>7,372,590</b>	

**Language Academy**  
**Monthly Cash Forecast**  
**As of Dec FY2019**

	2022-23												Forecast	Remaining Balance
	Actuals						Forecast							
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
<b>Beginning Cash</b>	<b>7,372,590</b>	<b>7,671,478</b>	<b>7,902,633</b>	<b>7,729,379</b>	<b>7,943,009</b>	<b>7,909,308</b>	<b>7,832,320</b>	<b>7,933,030</b>	<b>7,928,059</b>	<b>7,905,450</b>	<b>8,081,932</b>	<b>8,067,084</b>		
<b>REVENUE</b>														
LCFF Entitlement	-	294,565	363,225	692,741	498,177	498,177	692,741	498,177	566,836	681,298	486,733	486,733	6,440,699	
Federal Revenue	-	-	-	-	52,781	-	-	52,781	-	38,250	52,781	-	287,625	
Other State Revenue	-	14,942	14,942	133,366	26,896	36,390	26,896	56,547	26,896	67,846	56,547	26,896	590,739	
Other Local Revenue	-	-	4,630	4,630	4,630	4,630	4,630	4,630	4,630	4,630	4,630	4,630	46,300	
Fundraising & Grants	-	-	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	55,000	
<b>TOTAL REVENUE</b>	<b>-</b>	<b>309,507</b>	<b>388,297</b>	<b>836,236</b>	<b>587,983</b>	<b>544,696</b>	<b>729,766</b>	<b>617,635</b>	<b>603,862</b>	<b>797,523</b>	<b>606,192</b>	<b>523,759</b>	<b>7,420,363</b>	
<b>EXPENSES</b>														
Certificated Salaries	67,472	67,472	251,351	251,351	251,351	251,351	251,351	251,351	251,351	251,351	251,351	251,351	2,713,709	
Classified Salaries	76,139	76,139	76,139	76,139	76,139	76,139	76,139	76,139	76,139	76,139	76,139	76,139	913,671	
Employee Benefits	85,731	85,731	130,475	124,946	124,025	124,025	131,397	124,946	124,946	124,025	124,025	124,025	1,359,742	
Books & Supplies	29,358	29,358	29,358	29,358	29,358	29,358	29,358	29,358	29,358	29,358	29,358	29,358	302,947	
Services & Other Operating Expenses	20,641	24,506	143,388	140,812	140,812	140,812	140,812	140,812	144,676	140,168	140,168	140,168	1,398,955	
Capital Outlay & Depreciation	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	555,000	
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-	
<b>TOTAL EXPENSES</b>	<b>325,592</b>	<b>329,456</b>	<b>676,961</b>	<b>668,856</b>	<b>667,935</b>	<b>667,935</b>	<b>675,307</b>	<b>668,856</b>	<b>672,720</b>	<b>667,290</b>	<b>667,290</b>	<b>667,290</b>	<b>7,244,025</b>	
<b>Operating Cash Inflow (Outflow)</b>	<b>(325,592)</b>	<b>(19,949)</b>	<b>(288,665)</b>	<b>167,380</b>	<b>(79,951)</b>	<b>(123,238)</b>	<b>54,460</b>	<b>(51,221)</b>	<b>(68,859)</b>	<b>130,233</b>	<b>(61,099)</b>	<b>(143,532)</b>	<b>176,339</b>	
Revenues - Prior Year Accruals	580,414	207,036	69,161	-	-	-	-	-	-	-	-	-	-	
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	
Fixed Assets	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	
Expenses - Prior Year Accruals	(2,183)	-2,18E+03	-	-	-	-	-	-	-	-	-	-	-	
Accounts Payable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	
Summer/Modback for Teachers	-	-	-	-	-	-	-	-	-	-	-	-	-	
Loans Payable (Long Term)	-	-	-	-	-	-	-	-	-	-	-	-	-	
Other Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	
<b>Ending Cash</b>	<b>7,671,478</b>	<b>7,902,633</b>	<b>7,729,379</b>	<b>7,943,009</b>	<b>7,909,308</b>	<b>7,832,320</b>	<b>7,933,030</b>	<b>7,928,059</b>	<b>7,905,450</b>	<b>8,081,932</b>	<b>8,067,084</b>	<b>7,969,902</b>		

**Language Academy**  
**Monthly Cash Forecast**  
**As of Dec FY2019**

	2023-24												Forecast	Remaining Balance
	Actuals & Forecast													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
Beginning Cash	7,969,802	8,278,041	8,505,213	8,318,966	8,523,690	8,481,089	8,395,200	8,486,970	8,473,093	8,441,519	8,609,111	8,585,372		
<b>REVENUE</b>														
LCFF Entitlement	-	299,589	368,248	701,783	507,219	507,219	701,783	507,219	575,879	690,340	495,776	6,541,173	690,340	
Federal Revenue	-	-	-	-	52,781	-	-	52,781	-	38,250	52,781	-	287,625	91,031
Other State Revenue	-	14,942	14,942	133,366	26,896	36,390	26,896	56,547	26,896	67,846	56,547	26,896	590,739	102,578
Other Local Revenue	-	-	4,630	4,630	4,630	4,630	4,630	4,630	4,630	4,630	4,630	4,630	46,300	-
Fundraising & Grants	-	-	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	55,000	-
<b>TOTAL REVENUE</b>	-	314,531	393,320	845,279	597,026	553,739	736,809	626,677	612,904	806,566	615,234	532,802	7,520,837	883,950
<b>EXPENSES</b>														
Certificated Salaries	69,497	69,497	258,892	258,892	258,892	258,892	258,892	258,892	258,892	258,892	258,892	258,892	2,781,552	53,640
Classified Salaries	78,423	78,423	78,423	78,423	78,423	78,423	78,423	78,423	78,423	78,423	78,423	78,423	941,081	-
Employee Benefits	89,456	89,456	135,406	129,847	128,921	128,921	136,332	129,847	129,847	128,921	128,921	128,921	1,409,423	(75,371)
Books & Supplies	29,945	29,945	29,945	29,945	29,945	29,945	29,945	29,945	29,945	29,945	29,945	29,945	309,006	(50,333)
Services & Other Operating Expenses	20,896	24,820	146,063	143,447	143,447	143,447	143,447	143,447	147,372	142,793	142,793	142,793	1,424,751	(60,012)
Capital Outlay & Depreciation	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	555,000	-
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	334,466	338,391	694,979	686,804	685,878	685,878	693,289	686,804	690,729	685,224	685,224	685,224	7,420,813	(132,076)
<b>Operating Cash Inflow (Outflow)</b>	(334,466)	(23,860)	(301,659)	158,475	(88,852)	(132,139)	45,520	(60,127)	(77,825)	121,342	(69,989)	(152,422)	100,024	1,016,025
Revenues - Prior Year Accruals	588,710	207,036	69,161	-	-	-	-	-	-	-	-	-	-	-
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fixed Assets	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	46,250	-
Expenses - Prior Year Accruals	(2,254)	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Summer/odback for Teachers	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Ending Cash</b>	8,278,041	8,505,213	8,318,966	8,523,690	8,481,089	8,395,200	8,486,970	8,473,093	8,441,519	8,609,111	8,585,372	8,479,200		

March 11, 2019

Core Improvements

Langauge Academy of Sacramento

Phase 1 - Library Refresh / Staff and Student Toilet Rooms

	Quantity		Unit Cost		Total
Replace concrete walk	6,250 sf	\$	28	=	\$ 175,000
Fill in outdoor amphitheater	1 ls	\$	35,000	=	\$ 35,000
Replace ramp at outdoor stage	1 ls	\$	50,000	=	\$ 50,000
Remove / replace sliding gates	4 ea	\$	17,500	=	\$ 70,000
Library	1,500 sf	\$	150	=	\$ 225,000
New walls and doors	1 ls	\$	25,000	=	\$ 25,000
Adjustments to hvac	1 ls	\$	30,000	=	\$ 30,000
Toilet Rooms at Library	600 sf	\$	300	=	\$ 180,000
Toilet Rooms at Admin.	310 sf	\$	300	=	\$ 93,000
			Sub-total		\$ 883,000
			GC O&P 25%		\$ 220,750
			Construction Total		<b>\$ 1,103,750</b>
			Soft Costs 30%		\$ 331,125
			Total		<b>\$ 1,434,875</b>

Notes:

- 1 Estimates are in 2019 dollars
- 2 Soft Costs include Architectural, inspection, testing, and DSA fees and contingency
- 3 Storage sheds may need to be moved or removed (near library and preschool yard)
- 4 Concrete walk replacement includes walks within the core buildings (inside the gates)
- 5 HVAC replacement not included
- 6 Roofing not included other than patching



A California Public School

**Agenda Item# VC**

**Board Meeting Date:** March 22, 2019

**Subject: Curriculum Design Team**

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated\_\_\_\_\_):)
- Conference/Action
- Action

**Committee/Staff:** Campos P., de Luna M., Conant C., Dobkin S., Jáuregui G., Suárez, C., Bacsafra J., Mendez I., Bersola T., de León E.

**Information:** The Curriculum Design Team (CDT) met on March 7, 2019, and addressed the following agenda items:

- Charter Renewal
  - Updated Charter/LCAP/Federal Addendum/SPSA Goals and Subgroups
- Assessment
  - CAASPP Calendar and Checklist
- Backwards Planning
  - Year long plans
  - Assessments
  - Report Cards
- Academic Intervention
  - Intervention Plan (IP) Template/Matrix
  - Current Year Update
  - RFEP Focus
  - SES After School Support: research-based, structure and parameters
  - Next Steps
- Curriculum
  - NGSS Curriculum Adoption Timeline
  - ELD
  - Social Studies
  - Content Literacy Leads
- Professional Development
  - Readers and Writer’s Workshop
  - NGSS
- Federal Program Monitoring and Federal Addendum
  - Evidence Submission by March 15
  - State visit 4/16-4/18 (T,W,Th) and interviews

The next scheduled meeting will take place on Thursday, April 4, 2019 at 2:45pm.

**Estimated Time of Presentation:** 5 min.  
**Submitted By:** Jáuregui  
**Date:** 03.22.19

**Pertinent Pages in**  
**( ) Charter, pages** \_\_\_\_\_  
**( ) MOU, pages** \_\_\_\_\_



A California Public School

**Agenda Artículo # VC**

**Fecha de la reunión:** 22 de marzo de 2019

**Tema: Equipo de diseño curricular**

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: )
- Conferencia/Acción
- Acción

**Comité/Personal:** Campos P., de Luna M., Conant C., Dobkin S., Jáuregui G., Suárez, C., Bacsafra J., Mendez I., Bersola T., de León E.

**Información:** El Equipo de Diseño Curricular (CDT) se reunió el 7 de marzo de 2019 y abordó los siguientes artículos de la agenda:

- Renovación de Constitución
  - o Constitución actualizada/LCAP/Adenda federal/Metas y subgrupos de SPSA
- Evaluación
  - o Calendario y lista de verificación de CAASPP
- Planificación hacia atrás
  - o Planes para el año
  - o Evaluaciones
  - o Boletas de Calificaciones
- Intervención académica.
  - o Plantilla/Matriz del Plan de Intervención (IP)
  - o Actualización del año actual
  - o Enfoque de RFEP
  - o SES Apoyo después de escuela: basado en investigación, estructura y parámetros
  - o Próximos pasos
- Plan de estudios
  - o Línea cronológica de adopción del currículo de NGSS
  - o ELD
  - o Estudios sociales
  - o Líderes del contenido de lectoescritura
- Desarrollo profesional
  - o Taller de Lectores y Escritores
  - o NGSS
- Supervisión de Programas Federales y Adenda Federal
  - o Entrega de evidencia el 15 de marzo.
  - o Visita del estado 4/16-4/18 (Ma,Mie,Jue) y entrevistas

La próxima reunión programada se llevará a cabo el jueves, 4 de abril de 2019 a las 2:45pm.

**Tiempo estimado para la presentación:** 5 min.  
**Entregado por:** Jáuregui  
**Fecha:** 03.22.19

**Páginas pertinentes en:**  
 La constitución, páginas \_\_\_\_\_  
 MOU, páginas \_\_\_\_\_



**Board Meeting Date:** March 22, 2019

**Subject:** Facility Committee

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action

**Committee:** Facility Committee is composed of Adriana Yáñez Gutiérrez, Jennifer Bacsafra, Lourdes Gomez, Tiffany Gellie, Karina, Vargas, Erica Frederiksen, Rosio Pérez, Rosa Lomelí, Judy Morales, and Eduardo de León

**Information:**

The committee met on March 13<sup>th</sup>, 2019 and addressed the following items:

- 1) Update budget of Phase 1 – Library Refresh/Staff and bathrooms. Based 2019 estimations the cost of Phase 1 is \$1,434,875. This estimate includes any ADA compliance updates, library re-modernization, relocating entrance gates, student/staff bathrooms. This is an estimated 75k more than estimated in 2017. Increase is due to inflation and code fire compliance requiring voice alerts.
- 2) Updated timeline was provided for Phase 1 construction project. Site work is projected to begin June and potentially run through to September with the entire Phase 1 completed by December 2019.
  - a) Internal timeline was discussed and agreed upon in an effort to provide a seamless moving process for staff and students.
  - b) Temporary housing is currently being explored for our Librarian, Student Library and Literacy Coach beginning August thru September 2019.
  - c) Need for temporary bathrooms will be contingent on construction progress.
  - d) Committee will begin internal design of the Library during the April 2019 meeting.
- 3) In addition, preliminary planning will begin in April 2019 for Phase 2 in order to provide enough time to fulfill for all necessary requirements to begin construction in summer 2020.

**Attachments:**

- 1) Phase 1 Budget
- 2) Phase 1 Schedule

**Estimated Time of Presentation:** 5 min.  
**Submitted By:** Yáñez-Gutiérrez  
**Date:** 03.22.2019

**Pertinent Pages in**  
 ( ) Charter, pages \_\_\_\_ ( ) Bylaws, pages \_\_\_\_  
 ( ) Policy, \_\_\_\_ ( ) MOU, pages \_\_\_\_





**Fecha de la Reunión:** 22 de marzo de 2019

**Tema: Comité de instalaciones**

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: \_\_\_\_\_)
- Conferencia/Acción
- Acción

**Comité:** El comité de instalaciones consiste de: Adriana Yáñez Gutiérrez, Jennifer Bacsafra, Lourdes Gomez, Tiffany Gellie, Karina, Vargas, Erica Frederiksen, Rosio Pérez, Rosa Lomelí, Judy Morales, Eduardo de León

**Información:**

El comité se reunió el 13 de marzo de 2019 y abordó los siguientes puntos:

- 1) Actualización del presupuesto de fase 1 – Remodelación de biblioteca/baños del personal. Basado a estimaciones del 2019, el costo de fase 1 es \$1,434,875. Esta estimación incluye los requisitos de ADA, remodelación de la biblioteca, recolocación de las entradas de la escuela, y baños estudiantiles/personal. Esta estimación es \$75K más de lo previamente estimado en 2017. El incremento está causada por la inflación y las leyes de incendio conforme los requisitos de alertas de voces.
- 2) Actualización de línea cronológica para fase 1 del proyecto de construcción. La construcción esta proyectada empezar en junio y tal vez continuar hasta septiembre y todo la fase 1 sera completada para diciembre 2019.
  - a) Se discutio sobre una linea cronologica interna en donde hubo un entendimiento para poder proveer un procesoso de mudanza sin interrupciones a los estudiantes y el personal.
  - b) Se buscara ubicación temporal para la bibliotecaria, bibiloteca estudiantil, y la lector escritura empezando en agosto hasta septiembre 2019.
  - c) La necesidad para baños temporales sera contingente en el progreso de la construccion.
  - d) El comité continuara el diseño interno de la biblioteca durante la junta del mes de abril 2019.
- 3) Adicionalmente, planificacion preliminarario empezara el principio de abril 2019 para la fase 2 con el fin de proporcionar suciente tiempo en cumplir todos los requisitos necesarios y comenzar construccion en el verano del 2020.

Adjunto:

- 1) Fase 1 Presupuesto
- 2) Fase 2 Cronologica

**Tiempo estimado para la presentación:**

5 min

**Entregado por:** Yáñez-Gutiérrez

**Fecha:** 03.18.19

**Páginas pertinentes en:**

( ) La constitución, páginas \_\_\_\_\_

( ) MOU, páginas \_\_\_\_\_

March 11, 2019

Core Improvements

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